



NOVA
SCOTIA

ASSOCIATION OF
ARCHITECTS

ANNUAL REPORT

2023/2024

Prepared May 29, 2024.

In Memoriam

George “Ted” Brown



George, better known as “Ted”, “Dad”, and “Grandpa”, is survived by his wife Naomi (Smith), son Peter, daughter Paula, grandchildren Lauren and Marshmallow, his sister Elizabeth “Libby” (Gibson), and his many nieces, nephews, cousins, and friends. He is predeceased by his son Michael Dow Brown II U.E.

Many will remember Ted as a Dalhousie athlete playing basketball, football, tennis, and volleyball or from his many years of playing tennis at the Waegwoltic Club. Others will remember Ted as the creative architect who spearheaded the Nova Scotia Association of Architects' drive to create National Beaver Day on the final Friday in February. Started in 1974 in response to CBC Peter Gzowski's call to name a new holiday, Beaver Day continued to be celebrated by architects for decades. Ted delighted in promoting the holiday, often quipping "you can lead a beaver to water -- but he'll probably dam it."

Never without his camera bag, a pen for impromptu sketching, and a few pieces of sea glass in his pocket, Ted truly enjoyed the human experience and engaging with family, friends, and strangers - always quick with a smile and joke. Whether your memories of Ted are from high school or Dalhousie, through his career as an architect, part of your foursome on the golf course, a tennis opponent, as the proprietor of Clayton Park's best Halloween haunted house, or as the designated Dad nerf-soccer baseball pitcher for life in Hampton Mews; everyone will remember Ted's amazingly big personality, positivity, humor and joy.

Lucien “Paul” Hebert



Paul passed away October 26, 2023, aged 95. Paul was born October 18, 1928, to Thaddée and Elizabeth Hébert (of Edmundston, NB). He was predeceased by his wife of 59 years, Rita Duncan (Dalpé); son, Marc of Calgary; sisters, Thérèse LaCombe, Georgette MacDonald, Yvette Perkins, Yvonne Fournier; and brother, Rudolphe. He is survived by his children, Joel, Suzanne, Paul and Elaine (Bob); siblings, Elizabeth Saindon, Pauline Hébert, Thaddée Hébert; and eight grandchildren; and 10 great-grandchildren.

Paul's studies took him to St. Francis Xavier University and the University of Manitoba, where he received his Bachelor of Architecture, and this was the beginning of his lifelong career

as an Architect. Paul was very hard working but always found time for special projects. He was an avid skier, sailor, and fly fisherman. In later years his interest was held by aircraft. Paul was extremely proud of his Acadian roots. Many a family vacation was enjoyed with his eight siblings and their families, in his parent's camp at Lac Baker, Que. Catching up and reminiscing with his family was very important. He will be truly missed.

George Rogers



George Wayne Rogers, NSAA FRAIC passed away at age 85, on Monday, September 11, 2023. Born in Halifax, he was the son of Daniel Mathias and Blanche Edith (Shortt) Rogers. For those who knew him, they were grateful for his full and meaningful life, which was deeply anchored by his relationship with his wife, Carol. He was her hero. Together, they shared 35 years of mutual love, unwavering support, and enjoyment in all they undertook.

A consummate host, George took great pleasure in welcoming family and friends at their home, showcasing his impressive culinary skills. Evenings in his company often concluded with songs that paid tribute to his Irish heritage. Professional accomplishment, community contribution, sailboats and sailing adventures, travel, and the joyous companionship of their black labradors, Molly and Maggie, enriched his life's journey.

Educated at College Street School, St. Patrick's High School, and Dalhousie University, he studied architecture at the University of Manitoba. As President of MacFawn and Rogers Architects, he demonstrated professional integrity and design excellence over five decades, actively participating in his practice until his 85th year. He received multiple design recognitions, including five Lieutenant Governor's Awards and a prestigious Governor General's Award in Architecture for the design of the HMCS Sackville Interpretation Centre on the Halifax Waterfront. Another significant project was the design of Alderney Landing and Waterfront Park in Dartmouth. He was a Jury Member for the National Housing Design Awards and Design Awards of the Nova Scotia Association of Architects. His work was featured in numerous industry journals. Nationally, George served on the Board of Directors as Regional Chair of the Royal Architectural Institute of Canada and the College of Fellows. He was a Board Director for the Canadian Architectural Certification Board; and served as an Executive for the Community Planning Association of Canada. Locally George had many leadership roles: as President, Nova Scotia Association of Architects; on the Board of Governors of DalTech; as President of Heritage Trust of Nova Scotia; as Chair of the Halifax Landmarks Commission; as a member of Halifax's Heritage Advisory Committee and Art Allocation Committee. An historian of church architecture, George co-authored *Thy Dwellings Fair, Churches of Nova Scotia, 1750-1830*, and *More Stately Mansions, Churches of Nova Scotia, 1830-1910*. As an editor, his work included *Brunswick Street: A Survey of Buildings and Environs for the Halifax Civic Advisory Committee on the Preservation of Historic Buildings* and *Granville Street: A Sense of Place* which was influential in the saving of the Halifax historic waterfront district. He was a

course presenter of “The City” for Saint Mary’s University and a Vision TV presenter on church architecture for the Atlantic School of Theology.

George was committed to his community. He offered his expertise for many years as a Board member of the Old Burying Ground Foundation of the National Historic Site. He served on the Parish Council of St. Mary’s Basilica and other Archdiocese committees. He was a founding member and first Chair of the St. Vincent de Paul Society for Hope Cottage and a past Board member of the Waegwoltic Club. An accomplished sailor, George navigated several Halifax-Marblehead ocean races and ocean yacht deliveries. He was a Past President of the Nova Scotia Sailing Association and taught all levels of safety and navigation for the Canadian Power and Sail Squadrons. He co-authored Cruising Nova Scotia, Yarmouth to Canso, still to be found on sailboats in the Maritimes. With Carol he enjoyed cruising Nova Scotian coastal waters, especially Mahone Bay, chartering in other distant locations. George was recently honored as a Life Member of the Royal Nova Scotia Yacht Squadron.

George’s legacy will be seen in the structures and spaces he designed, and also in the countless lives he touched through his mentoring, community service and warm friendships. For the next generation, he provided the “George W. Rogers Award” presented annually to financially support a deserving Dalhousie architecture student. The criteria reflect George as a student, and led to his exceptional achievements within the architectural profession, and his outstanding contributions as a community leader.

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The Nova Scotia Association of Architects is located in Mi’kma’ki, the ancestral and unceded territory of the Mi’kmaq People, and acknowledges them as the past, present, and future caretakers of this land.

ACCOMPLISHMENTS

PRESIDENT'S REPORT

The business of the NSAA continued to normalize in 2023 with more “in-person” meetings and events occurring. Continued prosperity within the construction industry was reflected in our membership numbers with over 529 architects licensed to practice architecture in our Province. This, of course, greatly assisted the NSAA budgeting process. Looking ahead, our concern with the financial planning of the Association is always to err on the side of caution with conservative renewal estimates as both revenues and expenses will be impacted by the Nova Scotia economy adjusting to new market realities.

Council business was conducted with full agendas again this year with the most notable change being with our Membership Engagement Committees Chair structure. Council revised the past singular Chair appointment into three Co-Chairs to better interface activities with all six Subcommittees. This would ensure a more constant and informed voice for the Subcommittees at Council as well as additional help and guidance in the implementation of their individual work plans. While most committees are well supported on a volunteer basis by our members, others are not. This not only leaves a void in representation but also results in only minimal work being accomplished. Statutory and Standing Committee work increased over the year, but their work plans are full and a lot of room for growth and expansion remains. Specifically, Event and Communication Committees were lightly represented and require additional participation from members. The NSAA is your professional association and requires your input and knowledge so that it may be successful in its role as a regulator of the practice of architecture in Nova Scotia.

At the national level, Regulatory Organizations of Architecture in Canada (ROAC) as the successor to Canadian Architectural Licensing Authorities (CALA) continues to evolve. Through its committees, ROAC continues to deliver the national licensing exam, maintain and enhance labor mobility, and establish competencies and standards for entry into the profession so that the public interest is protected.

A Premises Subcommittee to the Finance Committee was formed this year with its mandate of finding a new permanent home for the Association. An Expression of Interest (EOI) was issued by the Subcommittee with the successful proponent being Abbott Brown Architects. The purpose of this undertaking is to establish a space programming process to define both the needs and image of the NSAA going forward. This action will, of course, involve extensive discussion with NSAA staff, the Premises Subcommittee and NSAA members at large. Our current office lease arrangement has been extend to February 2026 to allow a proper and complete review of this critical visioning process of the NSAA. An interim report is expected from the consultant prior to the 2023/2024 Annual General

MEMBERS

- Charles Ritcey
President
- Jim Marriott
Past-President
- Stephen Terauds
Vice-President
- Kim Cooke
Secretary-Treasurer
- Richard White
Registrar
- Ashraf Damisi
MEC Co-Chair
- John Hrovat
MEC Co-Chair
- Zahra Williams
MEC Co-Chair
- Mary Ann Barker
Public Representative
- Nick Russell
Public Representative
- Michael Putman
Dalhousie Rep (Former)
- Susan Fitzgerald
Dalhousie Representative
- Rabail Gul
Intern Architect Observer
(Former)
- Charles Bourne
Intern Architect Observer

Meeting. Once completed and reviewed by both the Premises Subcommittee and the Finance and Risk Committee, it will be forwarded to Council for final review and comment before its approval and implementation. Stay tuned!



Presenting the Mayor's Prize in Architecture to Jacob JeBailey (second from the right) and his client (second from the left) with Mayor Mike Savage (right).

Our 2023 Holiday Social at the Prince George Hotel was combined with the presentation of the Mayor's Prize in Architecture this year. It was well attended and proved to be a successful venue for members and guests for a dual celebration.

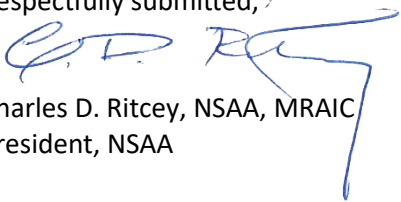
I continue to have various discussions with representatives of Engineers Nova Scotia (ENS), Consulting Engineers of Nova Scotia (CENS), and Interior Designers of Nova Scotia (IDNS). In January, all Professional Associations were present at the offices of ENS to discuss common interests and challenges in our businesses. Client groups, building authorities, delivery methods and continuing education were some of the topics reviewed. Our ultimate focus and goal were to determine

ways and means we might participate together in these areas and effectively reach a solidarity approach in that effort. Other meetings will occur in the future to see if more support for this approach is attainable and determine more specifics for all to participate.

My interest as President has been, in part, identifying the needs, wants, or concerns, of the "next generation" of architects. I have had several meetings/discussions over the past year and a half in that regard. The common topic seems to be around project approvals, challenges with evolving energy and environmental standards, and technology education. That is to say many are simply focused on getting the job done as efficiently as possible and not as concerned with larger project delivery problems or regulatory issues. I feel there remains a fundamental lack of understanding as to why the NSAA exists and the challenges and/or opportunities that exist in its regulatory role. It must be clear that protection of the public is paramount in this responsibility. To do less than that could subject us to the possibility of losing the privilege and responsibility to self regulate as granted by Government. That of course, in my opinion, would not be beneficial for the profession or the public. Support for your provincial association is critical so the public may be truly served by the practice of architecture in our province.

As this is my final year as President, I want to thank you for the opportunity of participating in this capacity and re-energizing me in a profession that is so near and dear to my heart.

Respectfully submitted,


Charles D. Ritcey, NSAA, MRAIC
President, NSAA

EXECUTIVE DIRECTOR’S REPORT

Since the last Annual General Meeting and Executive Director’s Report, the NSAA continues to experience an increase in new members especially in the licensed architect (resident and non-resident) and Intern Architect membership categories. The growth in the number of new members demonstrates the continued health of the profession and demand within Nova Scotia. For example, every June 30th the ROAC jurisdictions report on age demographics to track the overall national demographic of the profession. A comparison of the 40 to 49 and 30 to 39 age ranges within the NSAA’s resident licensed architect membership from June 30, 2022 to June 30, 2023 shows there has been an increase of 15% and 16% respectively within these two age ranges. However, the sector is starting to see members in the 60+ age range decline due to retirements.

NSAA’S GENERAL OPERATIONS

The general operations of the NSAA include a variety of activities of which some are ongoing throughout the year. These operational activities fall under the NSAA’s legislated mandate and governance documents as the regulatory licensing body for the profession of architecture in Nova Scotia.

Operational Activity	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Annual Renewal												
Fair Registration Practices (FRP) Data Reporting												
E-Bulletin (bi-weekly)												
Continuing Education Cycle												
ExAC												
Internship in Architecture Program												
New Applications & Corporate Permits												
Annual General Meeting												
ROAC National Meetings												
Council Meetings												
Board of Registration Meetings												
Annual Budget Development & Approval												

As mentioned in the Governance Committee Report, the NSAA is working to develop a “seasonality calendar” which will build on this operational calendar. This all-encompassing “seasonality calendar” will include activities that fall under the Membership Engagement and Communications Committee and those that require staff involvement.

NATIONAL PARTICIPATION

As highlighted in the joint report from Jim Marriott, the NSAA's ROAC Director, and me, the NSAA's Designated Member Representative, the NSAA has stepped forward in two leadership capacities. My interest, experience, and knowledge of governance in both a non-profit organization and within a regulatory body have grown considerably since joining the NSAA in 2013. I am very pleased to be able to utilize this at the national level with ROAC beginning with my leadership role on the development and subsequent adoption of the ROAC Governance Manual.



All set and ready to meet the students, Dalhousie Co-Op Event, October 2023.

REGIONAL INITIATIVES

At the regional level, the NSAA continues its collaboration with the other Atlantic Regulators (AANB, AAPEI, and NLAA/ALBNL). One of the key joint initiatives was the continued outreach to Dalhousie University School of Architecture students. This included attending the Dalhousie Co-Op event in October 2023 and a dedicated joint event for MArch students to discuss the pathway to licensure and the IAP.

INTERNAL PROVINCIAL ACTIVITIES

In Nova Scotia, all regulatory bodies must adhere to Fair Registration Practice (FRP) legislation which includes the annual reporting of licensing data. New data required for the 2024 report included the calculation of processing times of the various stages of the application and approval process during the



The Atlantic Provincial Regulators present to the MArch students, November 2023.

previous year. In preparation for the February 2024 deadline for reporting 2023 statistics, a new data tracking system was developed to calculate the number of business days at each stage of the license application process.

As part of FRP compliance, each regulatory body must train their Registration/Licensing Appeal Committees. In order to assist each regulatory body in meeting this requirement, the Nova Scotia Regulated Health Professions Network (NSRHPN) has received funding for the development of training modules for regulatory bodies including a five-module set specifically for training Registration/Licensing Appeal Committees. To accomplish this task, the NSHRN requested volunteers from the regulatory community to sit on the Registration/Licensing Appeal Training Module Task Force. This Task Force will work with the consultant to develop content for the modules. I am very pleased to be volunteering with representatives from the NSRHPN, the Nova Scotia College of Nurses, the Cosmetology Association of Nova Scotia, and the Association of Nova Scotia Land Surveyors (ANSLS) on this important project that will benefit the provincial regulatory community.

THANK YOU

I would like to take this opportunity to extend my sincerest thank you to our NSAA volunteers. Whether it is on one of the NSAA's Statutory or Standing Committees or at the provincial, regional, or national levels, your dedication and service to the profession and to the NSAA is greatly appreciated and valued by the association and the profession inside and outside Nova Scotia.

To Ashraf Damisi, it was a pleasure working with you on Council. To Stephen Terauds, thank you for your triple duty on Council for the past 4 years, as Vice-President and Chair of the Governance Committee, and as the Atlantic CExAC representative now serving as the CExAC Chair. Your thoughtful input at the Council level will be greatly missed. Equally, to Kim Cooke, a thank you for your triple duty as Secretary/Treasurer and Chair of the Finance and Risk Committee while continuing to serve on the Board of Registration. Thank you to Mary Anne Barker for her two terms as one of our Public Representatives who play a vital regulatory role. A special thank you to Jim Marriott who is completing the final year on Council. I have enjoyed working with you over the past 6 years and look forward to continuing our working relationship within ROAC.

Thank you to Beldam Aiken, the NSAA's Executive Assistant and first point of contact for current and prospective members as well as the public, and Cynthia Thomson, the NSAA's Registration and Program Officer, for her diligent, professional and vital support to the Board of Registration as it carries out its important regulatory duties. It continues to be a pleasure working with you.

To all who continue to volunteer in various capacities, thank you for sharing your time and talents and I look forward to our continued collaborative work.

Respectfully submitted,



Margo Dauphinee
Executive Director

ACTIVITIES

REGULATORY COMMITTEES



BOARD OF REGISTRATION

As Registrar of the Board of Registration, it is my privilege to provide the membership with a report on the Board of Registration and its work over the past year.

ROLE OF THE BOARD OF REGISTRATION

The Board of Registration plays a vital role in the regulatory mandate of the NSAA. This role has two main functions:

- To ensure that new and renewal applications for all membership categories and corporate permit applications comply with the *Architects Act* and Regulations as well as relevant Nova Scotia business legislation.
- To administer the Internship in Architecture Program (IAP) which includes reviewing Canadian Experience Record Books (CERBs), administering the Examination for Architects in Canada (ExACs) in Nova Scotia, and conducting pre-licensure interviews for NSAA first licensure applicants who have completed the IAP.

BOARD OF REGISTRATION MEMBERSHIP

The Board of Registration is comprised of volunteers who are NSAA licensed architect members. Since the last AGM, Michael Cook, Meghan Lamb, and I joined the Board of Registration; and Dean Collier,



Celebrating over 30 years of Volunteer Service: Thank you Sheila Keating! Attending the celebration: First Row (left to right) Richard White (Registrar), Sheila Keating, and Chris Young. Second row: (left to right) Michael Grunsky, Peter Connor, George Cotaras (Deputy Registrar), Kim Cooke, Troy Scott, Michael Cook, Therese LeBlanc, Alec Brown, and Berjoska Rajnis.

CURRENT MEMBERS

- Richard White (Registrar)
- George Cotaras (Deputy Registrar)
- Alec Brown
- Peter Connor
- Michael Cook
- Kim Cooke
- Michael Grunsky
- Meghan Lamb
- Thérèse LeBlanc
- Berjoska Rajnis
- Troy Scott
- Chris Young

Sheila Keating and Kaitlin Weirstra resigned their membership.

Thank you to Dean Collier, Sheila Keating, and Kaitlin Weirstra (Registrar 2022 to 2023) for their service and contribution to the Board of Registration. And a special thank you to Sheila Keating (now a Retired Member of the NSAA) who was a member of the Board of Registration for more than 30 years.

INTRODUCTION OF NSAA CERB REVIEWERS

In 2023, Council approved the policy to allow NSAA licensed

architect members and NSAA retired architect members with previous Board of Registration experience to review CERBs (excluding final reviews). This policy enables the Board of Registration to recruit and recommend to Council the names of qualified individuals for appointment as NSAA CERB Reviewers. The ability to retain those with CERB Review experience while training new CERB Reviewers allows the Board of Registration to increase the number of volunteer CERB Reviewers.

While Dean Collier, Sheila Keating and Kaitlin Wierstra are no longer members of the Board of Registration, we are grateful for their willingness to serve as NSAA CERB Reviewers by appointment of the Council.

CERB SESSION AND Q&A

As requested by the Intern Architects Subcommittee, an NSAA-hosted session on preparing CERBs (how tos, content expectations, etc.) followed by a Q&A is anticipated for the Fall 2024.

FIRST LICENSURE

Between September 2022 and June 2023, the NSAA welcomed 18 newly licensed architect members: Alejandro Adriazola Arze, Oksana Chemerys, Tyler Fissel, Matt Davis, Juliana Fombona, Nataleah Hanlon, Adam Hemeon, June Jung, Amber Kilborn, Meghan Lamb, Alicia McDowell, Jody (Miller) Clark, Judyann Obersi, Nikala Reashor, Matt Reynolds, Brent Robertson, Leili Tabatabaie, and Zahra William.

In October 2023, the NSAA hosted a First Licensure Recognition Ceremony to celebrate this milestone accomplishment with their families, friends, colleagues, mentors, and supervising architects who comprise their “support team.”

Congratulations to each one of these newly licensed members. A similar ceremony is planned for October 2024 for the newest round of first licensures.



Leili Tabatabaie (centre) celebrates with her “support team” – family members, mentors from Solterre Design Inc., and supervising architect and colleagues from William Nycum & Associates Limited.

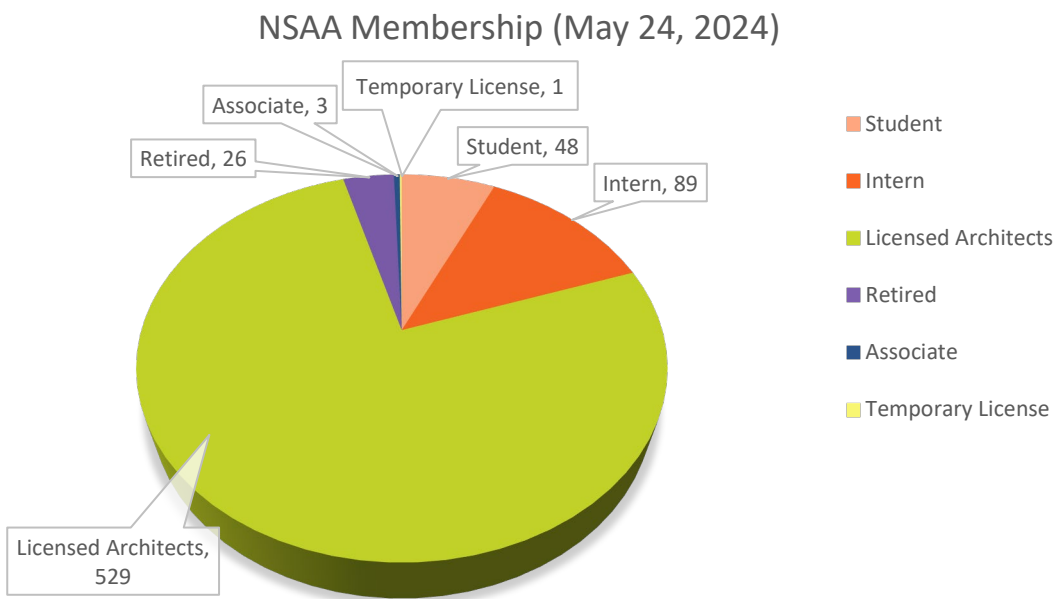


One of the most enjoyable aspects of being Registrar is presenting Certificates of Licensure to the newly licensed. (Photos: Presentations to Matt Reynolds, Jody Miller, and Judynn Obersi.)



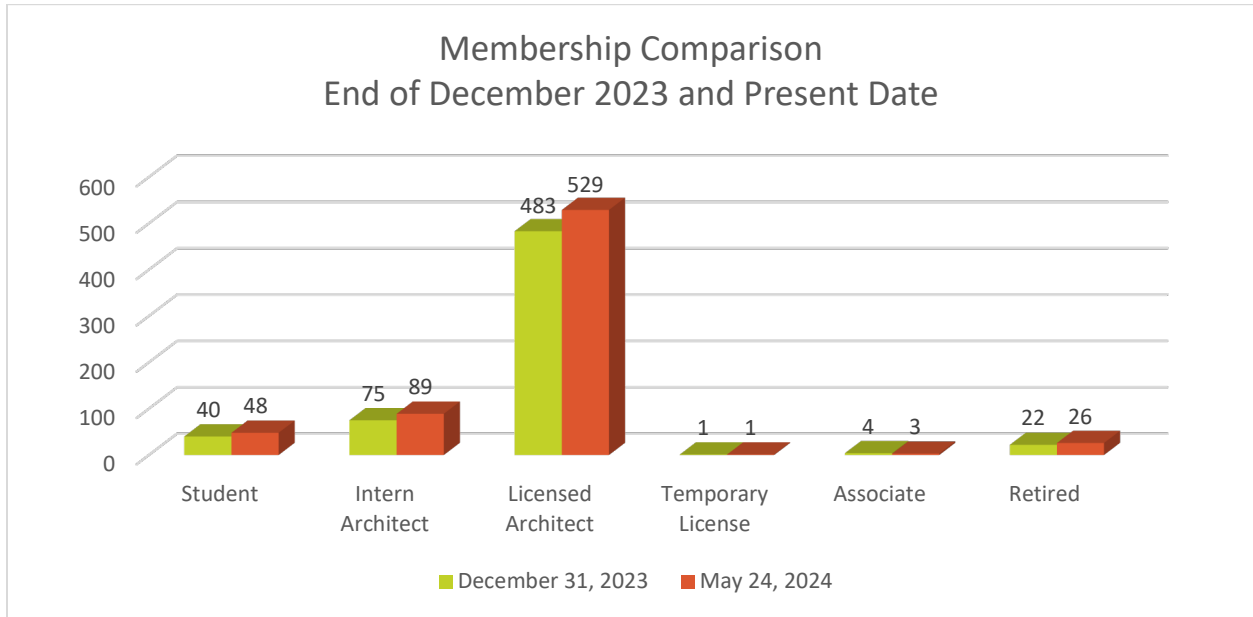
Left to Right: Amber Kilborn, Alicia McDowell, Judynn Obersi, Alejandro Adriazola Arze, Nataleah Hanlon, Matt Reynolds, Leili Tabatabaie, Juliana Fombona, and Jody (Miller) Clark.

MEMBERSHIP STATISTICS



Consistent with the year prior:

- The majority of new, non-resident licensed architects applied for licensed architect membership with the NSAA to meet NSAA corporate permit requirements. Non-resident licensed architects are licensed through Mutual Recognition Agreements which aid labour mobility. In Nova Scotia, our non-resident architects are either licensed through Canadian reciprocity (ROAC Reciprocity) or through a signatory state of the Canada/US MRA (ROAC/NCARB Reciprocity). The majority of the NSAA's non-resident licensed architect membership reside in Ontario.
- The growth in Intern Architect and Licensed Architect membership categories remains steady which demonstrates the current health of the profession in Nova Scotia.



NSAA STAFF

And last but not least, I wish to acknowledge and thank the NSAA staff who support the Board of Registration by coordinating and hosting Board meetings, processing membership applications and annual renewals, coordinating review of CERBs, and organizing and facilitating the delivery of the ExACs in Nova Scotia.

Respectfully submitted,

Richard White, NSAA
Registrar

COMPLAINTS COMMITTEE

The Complaints Committee plays a crucial role in fulfilling the privilege of self-regulation. As reported in the last annual report, the Complaints Committee had a very active year. However, since the last annual report, the Complaints Committee did not receive any active complaint files. On behalf of the profession, the members of the Complaints Committee will continue its diligence, thoughtful, and impartial work on active complaints received. The NSAA extends its sincerest appreciation to the members of the Committee.

MEMBERS

- Troy Scott (Chair)
- Daniel Goodspeed (Vice-Chair)
- Martha Archibald
- John Emmett
- Geoffrey Franklin (Non-Member)
- Scott Moore (Non-Member)

DISCIPLINE COMMITTEE

The Discipline Committee plays a crucial role in fulfilling the privilege of self-regulation. While the Discipline Committee did not have any active files being referred by the Complaints Committee, the Committee stands ready to fulfill its regulatory role. The NSAA extends its sincerest appreciation to the members of the Committee.

MEMBERS

- Stacey Hughes (Chair)
- Michel Comeau (Non-Member)
- Foster MacKenzie

LICENSING APPEALS COMMITTEE

The members of the NSAA Licensing Appeal Committee are supported by NSAA's Executive Director Margo Dauphinee.

The Committee is prepared to carry out the prescribed mandate when requested.

As part of its 2024/2025 work plan, the NSAA Licensing Appeal Committee established mandatory training of the Committee members according to the Committee's Terms of Reference. The Committee is available to undertake the mandatory training when arranged by the NSAA Executive Director.

MEMBERS

- Heather Robertson Corrigan (Chair)
- Ron Burdock
- Leif-Peter Fuchs

The NSAA Licensing Appeal Committee is aware of the requirement to be fully functional and will require the guidance of the NSAA regulatory lawyer if an appeal request is received prior to completing mandatory training.

There have been no appeal requests made to the Committee over the past 12 months (June 2023 to May 2024).

Respectfully submitted,

Heather Robertson Corrigan
Chair, Licensing Appeal Committee

STANDING COMMITTEES



FINANCE AND RISK COMMITTEE

On behalf of the Finance and Risk Committee, I am pleased to present this report of committee activities for the year commencing with the Spring 2023 Annual General Meeting. The Finance and Risk Committee met monthly and was very active in reviewing financial matters of the NSAA as well as developing policies to better support the operating efficiencies of the NSAA.

The finances of the Association continue to remain strong with revenues exceeding expenses, largely due to another successful year of renewals and a number of out of province licenses (non-resident architect licenses) being granted. On an annualized basis, any surplus revenues over expenditures are placed in the Capital Reserve Fund to further grow the financial security of the Association. TD Wealth manages the Association's investments and met with the Committee to review the state of the investment strategy. The Capital Reserve Fund exists to provide protection for the profession in terms of funding legal challenges, critical program initiatives, and unforeseen expenditures required to protect the public interest.

At the Spring 2023 Annual General Meeting, the NSAA membership voted to approve the firm of Lyle Tilley Davidson Chartered Professional Accountants as the financial auditor for 2023. Lyle Tilley Davidson Chartered Professional Accountants completed the audit for the 2023 fiscal year, noted no irregularities with the financial management of the NSAA and indicated in their report that the NSAA has a comprehensive risk management framework in place to monitor, evaluate and manage risks. A copy of the audit is included in the AGM membership package.

As part of the afore-mentioned risk mitigation strategy, the Finance and Risk Committee has recommended the creation of a new position on Council – Independent Internal Reviewer. The Committee has drafted a Terms of Reference for the position and submitted it to the Governance Committee for review and further recommendation to Council with an appointment to occur beginning with the 2024 – 2026 Council term.

The NSAA periodically receives requests for funding from third-party organizations. The Finance and Risk Committee has developed a Sponsorship Policy and a Request for Sponsorship application document for Council's review and approval. To facilitate consistency for prospective applicants, the Sponsorship Policy documents were based on similar policies from other jurisdictions across Canada. Companion documents that are required to make it a more effective policy include an internal procedural document, sponsorship application evaluation checklist, and a Sponsorship Agreement which are all currently under development.

In this past year, the Finance Committee struck a Subcommittee called the Premises Subcommittee which has a specific limited period of time mandate. Members of the Subcommittee are Rayleen Hill and

- MEMBERS**
- Kim Cooke
Secretary-Treasurer
(Chair)
 - Craig Davidson
(Non-Member)
 - Rayleen Hill
 - Charles Ritcey
President
 - Nick Russell
Public Representative

Charlie Ritcey (Co-Chairs) with members Andy Lynch, Laura Steele, Zahra Williams, and Joshua Stromberg. The first task of the Subcommittee was to prepare an Expression of Interest (EOI) for the significant task of evaluating the current and future needs of the NSAA offices. This EOI was distributed to the membership in February 2024. Abbott Brown Architects was the selected proponent for the work. Abbott Brown Architects started their work at the end of March and are working through the scope of work requested to be completed by the Subcommittee. The goal is for a draft and then final report to be prepared by spring/summer 2024 outlining: current conditions, survey results from the membership on goals for future premises of the NSAA, some concept visions for possible space opportunities, and actionable "next steps"/directives for the NSAA so that we will have clear direction moving forward when the current office lease comes up for renewal. The lease for the current premises expires in February 2026.

In conclusion, the finances of the Nova Scotia Association of Architects remain strong and the current practice of fiscal year-end audits provides reassurance to the public that the financial matters of the Association are transparent and in accordance with the intent empowered to the NSAA by the Government of Nova Scotia through the *Architects Act*. To ensure the continued stability of the association's finances, professional fee increases going forward for the next fiscal year will follow CPI as identified in June of the current year.

Respectfully submitted,

Kim Cooke
Secretary/Treasurer and Chair, Finance and Risk Committee

GOVERNANCE COMMITTEE

PURPOSE & GOALS

The Governance Committee’s purpose is to oversee and enhance the NSAA’s governance through development of recommendations in relation to Council policies, procedures, membership, committee structure and decision making, based on best practices and consistent with the NSAA’s governing documents, policies, principles, and strategic plan. The Governance Committee is also responsible for the oversight of recruitment, hiring, and evaluation of the Executive Director.

The Committee’s short-term goals for the year included:

- Review and evaluate Action Plans from the Statutory and Standing Committees and Subcommittees
- Conduct annual performance review of the Executive Director
- Support the Executive Director’s performance reviews of Staff
- Assist in the preparation for the AGM
- Check-in with Committees
- Prepare effectiveness metric and tool to help committees evaluate their performance
- Liaise with the Nominating Committee to recruit candidates for the 2023 & 2024 Council vacancies.

This year, the Committee also sought to advance one of the longer-term goals, the preparation of a “Seasonality Calendar” for the Association.

Not included in the list of short-term or longer-term goals was the development of a protocol for in-camera Council meetings and the development of the position of a person whose responsibility it would be to provide regular oversight and review of the NSAA’s finances. This year, the Committee also assisted Council in managing staff salaries with respect to market/economic conditions.

STANDING AND SUBCOMMITTEE ACTION PLANS

Action plans were reviewed with only a few minor requests for revision or clarification made.

ANNUAL PERFORMANCE REVIEW OF THE EXECUTIVE DIRECTOR

At the time of the writing of this report, the President and Vice-President are awaiting confirmation of dates from the Executive Director for this review. It is to be conducted: 1) following the Executive Director’s reviews of Staff; and 2) prior to the AGM. The Committee has requested dates be included in

MEMBERS

- Stephen Terauds
Vice President (Chair)
- Mary Ann Barker
Public Representative
- John Hrovat
- Charle Ritcey
- Kendall Taylor
- Joseph Zareski
Ex-Officio (Past-Chair)

the Seasonality Calendar developed by the Executive Director and Staff for 2024-2025 and beyond, timed to inform development of the NSAA's budgets.

SUPPORT FOR ANNUAL PERFORMANCE REVIEW OF STAFF

The Committee is not directly involved in the review of the Registration and Program Officer, which is jointly conducted by the Executive Director and the Registrar. At the time of the writing of this report, the review is scheduled for some time between April 24 and 26, subject to availabilities of the Executive Director, Registrar, and Registration and Program Officer. The Committee has requested dates for this review to be included in the Seasonality Calendar developed by the Executive Director and Staff for 2024-2025 and beyond, timed to inform development of the NSAA's budgets.

The Chair of the Committee participated in the joint review of the NSAA's Executive Assistant with the Executive Director April 26, 2024. The Committee has requested dates for this review to be included in the Seasonality Calendar developed by the Executive Director and Staff for 2024-2025 and beyond, timed to inform development of the NSAA's budgets.

ASSIST IN PREPARATION FOR THE AGM

The planning and preparation for this year's AGM was conducted without requiring the direct participation of the Committee.

CHECK-IN WITH COMMITTEES

This year, the Governance Committee did not directly check-in with most other standing and regulatory committees other than through review of Action Plans. One of the Co-Chairs of the Member Engagement and Communication Committee is part of the Governance Committee this year and he provided a direct link to the Subcommittees he represented.

The Governance Committee and Finance and Risk Committee undertook several joint meetings, working together to have NSAA staff salaries assessed and made recommendations to Council with respect to economic adjustments to suit the market.

DEVELOPMENT OF COMMITTEE EFFECTIVENESS METRIC/TOOL

The annual updating of committee Action Plans and the reporting by committees as part of the Annual Report serves as an effectiveness tool. An additional measure is being developed and planned to be reviewed/accepted prior to this year's AGM.

LIAISON WITH NOMINATING COMMITTEE

The purpose of the Governance Committee's participation would be to help identify potential candidates for the election to be held at the 2024 Annual General Meeting. As a member of Council, the Chair of the Nominating Committee is familiar with the upcoming vacancies and did not require assistance with identifying the available positions and suitable candidates. The Governance Committee offered to assist the Nominating Committee, but at the time of the writing of this report, it was not required.

SEASONALITY CALENDAR

At the time of the writing of this report, a draft calendar, prepared by the Executive Director, was circulated for Committee review. The Executive Director was unavailable, and quorum was not met at

the meeting scheduled to review the calendar. This will be a high priority for the Committee moving forward. The intent is for the calendar to help actively manage the activities of the association and communicate upcoming milestones, interrelationships, and critical paths with Staff and Council.

PROTOCOL: IN-CAMERA COUNCIL MEETINGS

The Committee reviewed a protocol drafted by the Executive Director to provide guidance to Council on conducting in-camera meetings. This was reviewed and expanded to also provide Guidance to Committees and Subcommittees. At the time of the writing of this report, it was expected that the protocol would be recommended to Council for its meeting in May.

ADDITIONAL OVERSIGHT AND REVIEW OF NSAA FINANCES

At the time of the writing of this report, the Committee is actively reviewing a position description developed by the Finance and Risk Committee for an Independent Internal Reviewer to provide high-level independent and objective internal review of the NSAA's financial administration and operations. It is expected this review will be complete and a recommendation made to Council for its meeting in May.

SUMMARY

After a busy few years implementing new activities based on the governance review of the NSAA, this year functioned as a year in which some loose ends and previous activities could be focused on.

For the next year, the committee will continue to work with the Executive Director to refine and start using the seasonality calendar to plan activities and prioritize staff and committee efforts.

A huge thank you to the former chair, Joe Zareski, who maintained an ex-officio presence with the Committee this year and provided invaluable continuity for me in taking over the work.

It has been my honour and pleasure to serve as Chair for the past year.

Respectfully submitted,

Stephen Terauds

Vice-President, Governance Committee Chair

MEMBERSHIP, ENGAGEMENT, AND COMMUNICATIONS

AWARDS AND RECOGNITION SUBCOMMITTEE

The Awards and Recognition Subcommittee is pleased to present the following Annual Report to the Association membership.

The yearly awards program for the Lieutenant Governor's Awards for Excellence in Architecture and the Mayor's Prize in Architecture, which included a submission to the Halifax Regional Municipality Lifetime Achievement Award, concluded in March 2023 for the 2022 Award year.

The success of the electronic submission and virtual jurying format has resulted in the continued improvement of the project presentation materials and ease of access and assessment by Jury members. In particular, it has allowed the Awards program to connect with Architects in other countries and jurisdictions to participate as Jury members. It has also allowed for the issuance of an [online publication](#) showcasing all the submissions.

The Subcommittee extends special thanks to this year's Jury for their commitment to evaluating the submissions in a timely and professional manner.

The Jury for this Year's panel was as follows:

- Giovanni Diodati, OAQ, OAA, AANB, AAA, FRAIC, FAPT, CAHP, EVOQ Architecture
- Hans Joachim Neis, PHD M., ARCH M.C.P.
- Brad McTavish, AIBC, AAA, MRAIC

Recipients will be presented with their Awards in June 2024.

The Subcommittee is also reviewing and updating current awards procedures and criteria. We have received valuable input from both participants and Jury members which shall form part of this review.

In addition, the Subcommittee conducted:

1. An update of submission requirements.
2. An update of Jury qualifications.
3. A revision of the award criteria to lengthen the eligibility period to three years from one year. (The reason for doing this is to better reflect the reality of construction cycles and potentially will provide a larger group of submissions for the Jury to review.)
4. A revision of the requirements for nomination of the Lifetime Achievement Award.

Thank you also to the Executive Director and staff at the NSAA office for all of their assistance in making the Awards program a continued success.

Respectfully submitted,

Ramzi Kawar and Sharon Fogo
Co-Chairs, Awards and Recognition Subcommittee

MEMBERS

- Sharon Fogo
(Co-Chair)
- Ramzi Kawar
(Co-Chair)

COMMUNICATIONS SUBCOMMITTEE

The Communications Subcommittee reviews the e-bulletins for errors and omissions. In 2023, 21 e-bulletins were issued to almost 800 regular subscribers. The e-bulletins inform subscribers about events, news, employment opportunities, and continuing education offerings on a regular basis. To subscribe to the NSAA's e-bulletin, [click here](#).

MEMBERS

- Jon Ellis
(Chair)
- Judyann Obersi
- Laura Steele



As part of its action plan, the Communications Subcommittee will be working on revamping the NSAA's website.

EDUCATION SUBCOMMITTEE

Continuing Education is a mandatory part of maintaining an architect’s license. Architects must continue to advance their fundamental level of knowledge, skills, and proficiency by maintaining rigorous professional standards. Architects must remain current on emerging technologies and business practices, as well as methods and materials to meet the needs of their clients and their mandate to serve and protect the public interest.

Throughout the year, the Education Subcommittee reviews and responds to members’ questions regarding the continuing education eligibility of specific activities.

The Subcommittee plays a major role in the membership renewal process by conducting a random continuing education audit of members who report their continuing education to the NSAA. Continuing education compliance is one of the key criteria for renewing a member’s license for the upcoming year. In early January 2024, Sara Haroun joined the Subcommittee which coincided with the annual continuing education audit. The addition of Sara was greatly appreciated during this busy time for the Subcommittee.

MEMBERS

- Jennet Bowdridge
- Justin Cormier
- Sara Haroun
- Stacey Hughes
- Thérèse LeBlanc

2023 CONTINUING EDUCATION REVIEW AND AUDIT

- 204 continuing education transcripts recorded with the NSAA.
- 7 members did not submit a full continuing education transcript as of December 31, 2023 – these members were contacted and automatically added to the audit list.
- 29 continuing education transcripts were randomly selected to be audited for 2023.
- All continuing education issues were resolved by February 28, 2024.

The NSAA also organized a virtual webinar on the changes to the Nova Scotia Accessibility Standards presented by Joe Rogers, PEng, NS Office of the Fire Marshal, Department of Municipal Affairs and Housing. This webinar was presented twice, once in December 2023 and once in January 2024, to members and non-members of the NSAA.

SPECIAL EVENTS SUBCOMMITTEE

While the Special Events Subcommittee was not able to put its action plan into effect, this did not stop the NSAA from holding two very important events.

MEMBERS

- Ron Smith
(Chair)

FIRST LICENSURE RECOGNITION CEREMONY

The NSAA held its First Licensure Recognition Ceremony on October 24, 2023. This annual event recognizes the important milestone in the career of architects becoming licensed for the first time in Canada either as a BEFA candidate or through completion of the IAP and ExAC.



Nataleah Hanlon celebrates with her mom and Alec Brown (Abbott Brown Architects and Board of Registration Member.)

Family, friends, supervising architects, mentors, and colleagues join the celebration recognizing the support the newly-licensed architects receive on their pathway to licensure.



Deputy Registrar George Cotaras shares a laugh with the recipients.



Judyann Obersi and Juliana Fombona celebrate with their families.



Oksana Chemerys celebrates with her family.



Benjie Nycum congratulates Leili Tabatabaie's parents on her first licensure!



Recognizing a lifetime of work: Graeme Duffus receives the Lifetime Achievement Award from President Charles Ritcey (left) and Mayor Mike Savage (right).

The Mayor's Prizes in Architecture were presented during the NSAA's Holiday Social. Jacob JeBailey of Reign Architects was recognized for his House Hydrostone project and Graeme Duffus received the Lifetime Achievement Award.

INTERN ARCHITECT SUBCOMMITTEE

The Intern Architect Subcommittee's objective is to continuously improve the experience for Intern Architects, represent Interns and their needs to the NSAA, and provide resources that support Intern Architects on their path to licensure. Below are some of the Subcommittee's accomplishments and highlights over the past year:

- The position of Intern Architect Liaison has been held by Berjoska Rajnis since appointment in January 2023.
- The Intern Architect Subcommittee convened with the appointed Chair of the Member Engagement and Communications Committee, John Hrovat and discussed respective processes and future synergies.
- The Intern Architect Subcommittee contacted recent Dalhousie graduates and Intern Architects through Dalhousie Student Services and NSAA via email, inviting them to engage with the Subcommittee by reaching out to the Chair, McKenna Young.
- The Subcommittee aims to identify and support Intern Architects to attend conferences and learning opportunities. In the fall of 2023, five interns attended two professional development sessions hosted by the Design and Construction Institute. Tickets were courtesy of the DCI President.

MEMBERS

- McKenna Young (Chair)
- Sara Haroun (Vice Chair)
- Charles Bourne Intern Architect Observer on Council
- Berjoska Rajnis Intern Architect Liaison
- Leili Tabatabaie (Past Chair)
- Massa Baroudi
- Rabail Gul
- Christina Lawen
- Meriem Merbai
- Karen Mills
- Meg Sampson

- The Subcommittee is working on allocating the 2024 Intern Architect Subcommittee budget for events and learning opportunities. Budget approved by Council in November 2023.
- The position of Intern Architect Observer has been held by Charles Bourne since appointment in March 2024.
- During the summer of 2023 the Subcommittee meetings were held less frequently but since November have occurred at monthly intervals. These meetings continue to occur virtually.
- The Subcommittee prepared suggestions regarding the NSAA website that were sent to the Communications Subcommittee. The Communications Subcommittee has extended the offer for Interns to join the Subcommittee and assist with implementing website changes.
- The Intern Architect Subcommittee with support from the Board of Registration is preparing a virtual Q&A seminar session focused on the Canadian Experience Record Book submissions. Discussion to include how to gain valuable experience, ways to improve your submission and other questions from Interns.
- The Subcommittee in partnership with Nova Scotia Engineers Emerging Professionals committee is planning a cross disciplinary social event in May 2024. It is the hope of both groups that this type of event could happen again.
- The Subcommittee is considering organizing another Intern Architect Meet & Greet event in 2024.

The Subcommittee welcomes all Intern Architect members of the NSAA. Those interested in participating in the Subcommittee or who wish to be contacted regarding Subcommittee activities are invited to contact McKenna Young at myoung@nycum.com.

The Intern Architect Subcommittee appreciates the continued support of the NSAA, Board of Registration and Member Engagement and Communications Committee.

PRACTICE SUBCOMMITTEE

This Subcommittee requests participation of subject matter expertise, when required, based on the topic being reviewed. This subject matter expertise has included both members and non-members.

2024 INITIATIVES

1. Prompt payment – final draft to be submitted to NSAA in June for approval to submit to the province.

MEMBERS

- Zahra Williams (Chair)
- Colin Carrigan
- Sheena Moore
- Adam Read

In response to the Nova Scotia Prompt Payment Act, the Subcommittee reviewed the Province’s proposed prompt payment and adjudication processes and stakeholders feedback from members of the construction industry provided through an online survey. The survey, active from March 13 to April 10, 2023, garnered 65 responses, reflecting valuable insights despite respondents’ incomplete knowledge of implementation plans. The proposed regulations align with the Saskatchewan model, emphasizing proper invoicing and strict payment timelines. The Act establishes an Adjudication Authority, a non-profit entity, to oversee dispute resolution, aiming for a transparent and efficient process while complementing existing procedures.

The Practice Subcommittee's review was directed by the following categories:

- a. Prompt payment and dispute processes
 - b. Adjudicators
 - c. Adjudication process
 - d. Determinations
 - e. Fees
 - f. Transition
 - g. Overall support
2. Feedback on sharing of Revit/CAD files and instruments of service clarification first draft in development. This review for the practice committee revolves around the ownership of instruments of service, particularly Revit models, developed by architects for as a tool to create contract documents. The investigation will consider what an instrument of service is, ownership rights for digital models (CAD/Revit), use of digital models by parties other than the Architecture firm and consultants engaged to design the project. Sharing of Revit and CAD files for project use. Architecture firms taking over a project and the use of a previous Architects digital model.
 3. Practice Bulletin - working with non-resident architects and firms - first draft in development. The investigation delves into the regulatory requirements surrounding the engagement of non-resident architects and firms.
 4. Practice Bulletin - responsibility when taking over another architect's client – first draft. This investigation and clarification focuses on clarifying an architect's responsibility when assuming a client from another architect.
 5. The NSAA has an ongoing relationship with the Accessibility Advisory Board as they refine their provincial goals. On June 10, 2021, the NSAA Practice Subcommittee met with representatives of the provincial government to review the draft Recommendations to the Government of Nova Scotia on Accessibility Standards in the Built Environment. The Accessibility Advisory Board (AAB) outlined their areas of review and a multi-phased approach to research, develop and implement standards to support the province's goal of being accessible by 2030. This initiative, in development since 2019, will identify the environmental barriers impacting Nova Scotian citizens with disabilities, and provide guidelines to improve the built environment. Areas of Recommendation include Accessible Parking, Pedestrian Facilities, Exterior Approaches, Emergency Systems, Wayfinding and Signage, Washrooms and Interiors, Housing and Residences, Parks and Recreation.

In an effort to increase Diversity, Equity, and Inclusion within the Architecture profession in Nova Scotia, the Practice Subcommittee intends to establish a framework to understand the current state of membership diversity within the NSAA. To understand the current demographic breakdown of the provincial membership, the Subcommittee is proposing a demographic survey be implemented by adding a feature on our data management system, at the initial and renewal applications online. A future goal and motivation for data collection is to provide a platform for future strategic planning and programming that aims to increase accessibility to the profession. As a guiding document, the committee has reviewed surveys published by the OAA, RAIC and International Architecture Association. The committee drafted a recommendation and submitted to the NSAA.

REPORTS FROM REPRESENTATIVES



NOVA SCOTIA BUILDING ADVISORY COMMITTEE

The Nova Scotia Building Advisory Committee (NSBAC) is an adjudicative board of the Province of Nova Scotia, responsible to the Minister of Municipal Affairs & Housing. It is comprised of representatives from various building construction stakeholder groups in Nova Scotia, including a permanent position appointed from the NSAA, as enacted in the Nova Scotia Building Code Regulations.

The membership of the NSBAC is by Ministerial Appointment, and a public exposure of the members' actions and credentials is part of the review process for selection. My initial appointment, effective February 26, 2015, was renewed in 2018 and again in December of 2021 for another three-year term, which expires December 8, 2024.

The Committee is established under Subsection 13(1) of the *Building Code Act*. It has two distinct roles: an advisory body (non-adjudicative) to the Minister; and an adjudicative body which interprets the Act and Regulations where there is a dispute.

The advisory functions of the Committee are to:

- Provide the Minister with such advice and assistance concerning the Act and Regulations as the Minister may from time to time require.
- Provide a liaison between the Minister and the National Research Council or any other persons or bodies interested in construction standards.
- Perform the duties and functions assigned to it by the Minister.

The adjudicative functions of the Committee are to:

- Hear appeals as provided by Section 15 (Ruling on Dispute) of the Act.
- Respond to a matter referred to it by a court pursuant to Section 16 of the Act.

Throughout 2023 the NSBAC held 11 formal monthly meetings in a hybrid form, in-person and virtual.

With the publication of the 2020 National Model Codes in March of 2022, Committee members spent considerable additional time in 2022 and 2023 reviewing and making recommendations in preparation for the adoption of the new Codes.

On December 28, 2023, the provincial government announced a delay in the adoption of the 2020 Codes. The Committee's recommended target adoption date of January 1, 2024 did not take place as previously communicated during the public notice. As of this writing, no date for adoption has been formally set.

One of the most interesting aspects of the Building Advisory Committee is the opportunity to sit as a member of a Tribunal. The Tribunal sits for Hearings when an Owner, or Agent, and a Building Official require the resolution of an interpretation. I have volunteered to sit as a member of various Tribunals, and the depth of understanding of building codes is always enhanced by participation.

There were four Tribunal Applications to the Committee in 2023, of which three Tribunal Hearings were held to resolve conflicts in interpretation of the NBCC, the NPCC, and the NS Building Code Regulations. The fourth one was resolved before the Hearing and was withdrawn.

I want to thank the membership of the NSAA for having supported my nomination to the NSBAC over the last 10 years. Members should feel free to contact me at any time with questions or concerns around the work of Code development and/or the Letters of Undertaking (LOU) process.

Respectfully submitted,

George Cotaras, NSAA, FRAIC
NSAA Representative to the NSBAC
April 2024 (for the YE 2023)

NOVA SCOTIA BUILDING OFFICIALS CERTIFICATION AND TRAINING BOARD

Over the past year, the NSBCTCB (“TCB”) met in person once and virtually on three occasions. Between meetings, TCB collaborated by correspondence to address additional matters.

The TCB reviews applications for all levels of building official qualification. This review and approval process happens once applicants have completed all education and training requirements through NSBOA and include applications for those wishing to relocate to Nova Scotia. To assist with recruitment, the TCB will also consider other courses for equivalency.

This year, TCB approved fourteen qualifications.

We were notified early in the year by NSBOA that Deloitte had been commissioned by the province to analyse and report on the recruitment, training and retention of building officials in Nova Scotia. The report included 16 recommendations to reduce barriers in these areas. The report did not accurately reflect the activities of NSBOA and the TCB. Members of NSBOA and TCB met with Deloitte (separately) to provide information and clarify NSBOA and TCB procedures.

The Executive Director of both organizations left for another opportunity. Cyril Huntley is serving as interim registrar for the TCB.

Respectfully submitted,

Matthew Jarsky
NSAA representative on the NSBCTCB

REGULATORY ORGANIZATIONS OF ARCHITECTURE IN CANADA

In December 2021, the Regulatory Organizations of Architecture in Canada ([ROAC](#)) was incorporated federally. Comprised of the 11 regulatory bodies for architecture in Canada, each regulatory body has a Director, who is a licensed architect that sits on the ROAC Board of Directors, and a Member Designated Representative, who is the senior staff person.

Each regulatory body is responsible for setting the standards for entry into the profession and for issuing registrations/licenses to those who meet established standards of qualifications and practice. These regulators individually regulate the practice of architecture so that the public interest is protected within their respective province or territory. Through ROAC, Canadian architectural regulators work collectively to develop and adopt nationally recognized standards and programs that meet their regulatory responsibilities.

As ROAC completed its second full year of operations, it continued its evolution by consolidating the various committees under the unincorporated Canadian Architectural Licensing Authorities (CALA). The Committees of ROAC are:

1. The International Relations Committee (IRC) was formally renamed the International Mobility Committee (IMC) to more accurately reflect its mandate of researching and reviewing professional competencies of international architectural jurisdictions and, as directed by ROAC, to negotiate Mutual Recognition Agreements (MRAs) on behalf of ROAC. The IMC also monitors existing MRAs between ROAC jurisdictions, Canada/US (ROAC/NCARB), Canada/US/Mexico (Tri-National), and Canada/Australia/New Zealand (APEC Architect). Information on all the MRAs can be found at <https://roac.ca/professional-mobility/>. The NSAA thanks Leif-Peter Fuchs, NSAA, for his contributions to the IMC as the Atlantic Representative.
2. The Committee for the Examination for Architects in Canada (CExAC) is responsible for all aspects of the annual national architectural examination. Based on the consultant's review of the current exam delivery and potential modernization of this delivery, CExAC, along with representatives from ROAC, have examined the recommendations from this report and are working towards their implementation over the next couple of years. The NSAA thanks Stephen Terauds, NSAA, who is the CExAC's Atlantic Representative, for his dedication and leadership as the CExAC Chair for this crucial component of the licensing process.
3. NSAA members have been volunteering in various capacities with the Canadian Architectural Certification Board (CACB). Thérèse LeBlanc has served on the CACB Standing Committee whose mandate is to liaise with the CACB and provide ongoing oversight and maintenance of the Conditions for Licensure as approved by ROAC, the National Competency Standard, Education Standard and Conditions for Accreditation and the Broadly Experienced Foreign Architect (BEFA) Program. The Standing Committee fulfills its functions as needed and consults with and/or provides recommendations to ROAC. Thérèse's term on the CACB Standing Committee will

expire in December 2024 and the NSAA wishes to thank her for her long-time volunteer service on this important national committee. The NSAA also acknowledges the contributions George Cotaras has made during his term as the ROAC/CCUSA's Joint Representative on the CACB Board which ends in November 2024.

The NSAA thanks Thérèse LeBlanc, George Cotaras, Leif-Peter Fuchs, Chris Young, Spyro Trifos, Richard White, and Ashraf Damisi for their continued work as volunteer BEFA Assessors.

In 2023, both the NSAA's ROAC Director (Jim Marriott) and the NSAA's Member Representative (Executive Director Margo Dauphinee) volunteered for leadership roles with ROAC. Jim Marriott was the Treasurer in 2023 and will be reoffering as Treasurer and chair of the Finance and Audit Committee in 2024. Drawing on her experience and knowledge of governance in both the non-profit environment and within a regulatory body, the Executive Director played a leadership role in the development of the ROAC Governance Manual. The Executive Director was Chair of the ROAC Governance Task Force which worked with an external governance consultant to prepare the ROAC Governance Manual. This comprehensive living document builds on the ROAC Articles of Incorporation and Bylaws and brings all ROAC committees under one reference document. It also provides an opportunity to align the committees to common practices with accountability and consistency measures clearly articulated. The Governance Manual provides the foundation for the next step of ROAC's good governance with the formation of a Finance and Audit Committee and a Governance Committee. The Executive Director has also volunteered to sit on ROAC's Governance Committee to continue to work on ROAC's governance.

Respectfully submitted,

Jim Marriott,
NSAA's ROAC Director

and

Margo Dauphinee
NSAA's ROAC Member Representative

M E M B E R D I R E C T O R I E S

RESIDENT ARCHITECTS

Abbott, Caroline (Jane)
Abboud, Marianne
Adriazola Arze, Alejandro
Afifi, Salah Zaki
Al Zeer, Huda
Allard, Lisa
Amante, Edzel
Amos, Logan
Andrews, Shane
Archibald, Dale
Archibald, Mark
Archibald, Martha
Atwood, Mark
Bailey, Miranda
Barrie, Michael
Boehner, Krista
Bouey, J. Christopher
Bourque, David
Bowdridge, Jennet
Bowles, Justine
Bown, Heather
Braithwaite, Peter
Brown, Alec
Brown, Logan
Burdock, Ronald
Burke, Patrick Alexander
 Aquinas
Burley, Edward
Canal Aguirre, Miguel Angel
Caracristi, Paul
Carl, Diana
Carmichael, Jonathan
Carrigan, Colin
Carruthers, Andrew
Caughlin, Kelly
Chemerys, Oksana
Christian, Michael
Clark, Jody (Miller)
Clark, Kevin (Larry)
Collier, Dean
Connell, Peter
Connor, Peter
Conrad, Matthew

Cook, Michael
Cooke, Kimberly
Coolen, Nicole
Cormier, Justin
Corson, Jennifer
Cotaras, George
Crawford, Chris
Dacey, Kenneth
Damisi, Ashraf
Davis, Jennifer
Davis, Matt
den Hartog, Vincent
Dorgan, Colin
Doucette, Richard
Dugas, Benoit
Duggan, Ann Marie
Dumaresq, Anthony
Dumaresq, Syd
Eaton, Deborah
Edgar, Graham
Ellis, Jon
Elsherif, Omar
Emmett, Peter
Emodi, Thomas
Epstein, Noah
Evans, Thomas
Fitzgerald, Susan
Flynn, Dwayne
Fogo, Sharon
Fombona, Juliana
Francheville, Alex
Frank, Paul
Fraser, Robert
Freeman, Charles
Fry, Gregory
Fuchs, Leif
Fudge, Nicholas
Gainer, Megan
Gallaughier, David
Gandhi, Kautilya
Gandhi, Omar
Garrett, David
Gaudet, Marc

Gillis, David (Tony)
Goguen-Manning, Jonathan
Goodspeed, Daniel
Gosse, Kerry
Gray, Andrew
Greene, Ayola
Grunsky, Michael
Hanlon, Nataleah
Harper, Devin
Harvey, Michael
Hawkins, Margaret
Hayne, Melanie
Hefler, Catherine
Hemeon, Adam
Henry, Peter
Hill, Rayleen
Horvathova-Fisher, Alena
Hrovat, John
Hughes, Mark
Hughes, Stacey
Humeniuk, Kevin
Jamieson, Chadley
Jarsky, Matthew
Johnston, Greg
Jones, Matthew
Jost, Harry
Jung, June
Kent, Cassie
Kijewski, Matthew Daniel
Kilborn, Amber
Kolodziej, Piotr (Peter)
Lalonde, Gerald
Lamb, Meghan
Langille, Richard
Latham, Katelyn
Lawson, Andrea
LeBlanc, Thérèse
Lopresti, Nicola
Lorenz-Luca, Iliah
Lourn, Lila (Lee)
Lukac, Elijah
MacDonald, Barbara
MacDonald, Darrell

RESIDENT ARCHITECTS

MacDonald, Michael
MacEachern, Abigail
MacEwan, Monique
MacGibbon, Angus Wayne
MacKay-Lyons, Brian
MacKenzie, Rebecca
MacLeod, Rachel (Beth)
MacNeil, Gregory
MacPherson, Julia
MacQuarrie, Catherine
Malone, Matthew
Mandeville, Jonathan
Marriott, Edward (Jim)
Martinez, Pedro
McAlea, Micheline
McCarvill, Maribeth
McDowell, Alicia
McEwan, Michelle
McKibbin, Brian
McLean, Brenda-Dale
McNaughton, Catherine
Menendez, Roberto
Merriman, Molly
Mikkelson, Martin
Milligan, Clifford
Mojilovic Govedarica, Marija
Montalvo-Lagunes, Karina
Moore, Sheena
Mosher, Craig
Myra, Abigail
Napier, Michael
Nicholson, Glen
Nowe-Morris, Stephanie
Nycum, Benjamin
Obersi, Judyann
Outerbridge, Stephen
Patriquin, Martin
Perkins, Will
Peters, Rebecca
Pieczonka, Eugene
Pottier, Danielle
Powell, Elizabeth
Prodor, Sarah
Rajnis, Berjoska

Ramsay, Dennis
Read, Adam
Reashor, Nikala
Reynolds, Matt
Reynolds, Tyler
Rice, Jordan
Richards, Wendy
Ritcey, Charlie
Robertson, Brent
Robertson, Robert (Keith)
Rodriguez Machado,
Samantha
Ryan, Jessica
Sahib, Basma
Salfas, Nathaniel
Schraefel, Michael
Schuler (MacKenzie), Kristina
Scott, Troy
Shaw, Jeff
Sinclair, Anne
Skerry, Paul
Smith, Ronald
Smith-Lamothe, Terrence
Soliman, Rimon
Stanford, Jessica Lynn
Steele, Laura
Stotts, Eric
Street, Cynthia
Stromberg, Joshua
Sulewski, Marilee
Sweetapple, Monica
Sweetapple, Talbot
Tabatabaie, Seyedeh Leili
Taylor, Kendall
Terauds, Stephen
Tondino, Lisa
Trifos, Spyro
Tufts, Keith
Van den Brink, Vincent
White, Richard
Wierstra, Kaitlin
Willett, Jordan
Williams, Zahra
Young, Christopher

Zareski, Joseph

NON-RESIDENT ARCHITECTS

Aalders, James	Caron, Carole	Fautsch, Stephen
Abidi, Safdar	Chan, (Hee Sun) Harrison	Fejer, Patrick
Adair, Monica	Chapman, James	Filarski, Andrew
Al-Durra, Salam	Charbonneau, Marianne	Fissel, Tyler
Alarie, Pascal	Cherian, Shery	Fleischer, Russell
Alivojvodic, Mike	Chiu, Paul	Foisy, Jean Philippe
Allard, Marie-Eve	Chong, Donald	Fougere, Ronald
Allen, Katharine	Chorny, Bohdan	Fris, Anneliese
Allen, Robert	Chow, John	Frontini, Andrew
Anderson, James	Chui, David	Gagné, Bernard-Serge
Applegath, Craig	Church, Kevin	Gale, Mark
Arciero, Federico	Churchill, Jeffery	Gallant, Michel
Arthurs, D'Arcy	Clewes, Peter	Galvin, Matthew
Banelis, Vaidila	Collins, David	Gaudet, Walter Gilles
Bangash, Mehboob	Colthoff, Roland	Gauthier, Christophe
Barrett, Wayne	Cote, Normand	Geiger, Gilla
Basharat, Neda	Crysdale, Suzanne	Giles, Lynden
Bateman, J. Robertson	DaCunha, Paul	Gilmour, Christopher
Bauer, Ronen	Dame, Monique	Gogan, Paul
Beamer, Christopher	Davidson, Donald William	Goguen, Leo
Beamish, Charles	Alexander	Goodfellow, Philip
Birmingham, Tina	Davidson, Martin	Goodwin, Jim
Bitsakakis, George	Davies, Robert	Green, Geordon
Blackburn, Dany	Davignon, Pierre-Alexandre	Groen, Jason-Emery
Blumberg, Shirley	De Francesco, Angelo	Grotzky, Kenneth
Bojkovsky, Frank	Di Carlo, Mauro	Haggis, Robert
Borenstein, Allan	Dia, Enrico	Hamdy, Aly
Bose, Arindam	Diamond, Arthur William	Hanson, Heidi
Bousfield, Andrew	Dikeakos, Chris	Hargreaves, James
Bradley, William Richmond	Dobbin, Jason	Harper, Jonathan
Brandts, Elisa	Doerschlag, Christopher	Hauser, Drew
Brehaut, Lorin	Dow, David	Hebert, Christian
Brodsky, Larisa	Dunn, Gregory Mcllwain	Herischi, Elika
Brown, Deanna	Durbin, Austin	Hindi, Rashad
Brown, James D.	Eastwood, Timothy	Hoang, Charlie
Brown, Jeffrey	Edelstein, Morry	Hollingshurst, Amelia
Brown, Liam	Emerson, Matthew	Hooper, Dustin
Brus, Wojciech	Eng, Donna	Huot, Eric
Bryant, Jeremy	Esco, Lawrence	Hurme, Johanna
Burns, Darren	Eslahou, Babak	Jansen, Wiepke David
Campanella, Sebastiano	Evans, Philip	Jaunkalns, Viktors
Campbell, Jeremy	Farbahi, Arash	Jay, Nicholas Anthony
Campbell, Stephanie	Farkas, Judith	JeBailey, Jacob
Caragianis, Nicholas	Fateh, Ghazal	Jessome, Anna

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Johnson, Barry	Madeira, Anna	Phillips, Stephen W.K.
Johnson, Daniel	Malenfant, Alain Joseph	Pitsas, Michael
Johnston, Matthew	Malhotra, Nitin	Ploeger, Steven
Jones, Carolyn	Malley, J. Francis	Poletti, Deni
Jung, Wilson	Marjara, Amita	Popa, Ilinca
Jutras, Eric	Marmol, Leonardo	Pope, Jeremy
Kafaei, Alireza	Martin, Robert	Prado Casanova, Maria Paulina
Kailing, Christopher	Mascia, Richard	Quirion, Georges
Kapov, John	McCallum, Joanne	Radulovic, Aleksandar
Kasian, Donald	McClelland, Michael	Radziner, Ronald
Kazemi, Sami	McCluskie, Gary	Rafii, Foad
Kazerouni, Mansoor	McGinn, Jonathan	Ramachandran, Sathyanarayanan
Kearns, Jonathan	McKenna, Marianne	Ramsey, Douglas
King, William	Mcleish, James (III)	Rassaf, Mehdi
Klein, Leslie	Mehdi, Mohammed Raza	Reich, Sheldon
Klimitz, Jesse	Mehta, Dev	Reid, Sean
Klym, Glen	Menchenton, Robert	Renaud, Manon
Koerner, Michael	Michasiw, Mark	Rice, James
Kondo, Jane	Mierski, Piotr	Richard, Martin
Kopp, Stephen	Mikic, Michele	Robinson, Ian
Kumar, Shefali	Miller, Brienne	Robinson, Katherine
Kuwabara, Bruce	Miszkiel, Barbara	Robson, Thomas
Kwasnicky, Paul	Morettin, Diego	Rodriguez, Veronica
Laberge, Jeffrey	Moriyama, Jason	Rommel, Timothy
Lagace, Sylvain	Munn, Gregory	Ross, Tony Joseph
Lang, Sarah	Nadeau, Carole Denise	Rudy, Brian
Lao, Adrian	Nadeau, Denis	Sanjari, Sassan
Latif, Mohamed Abdel	Nash, Diarmuid	Saplys, Linas
Lawrence, Shawn	Naylor, Chris	Sapounzi, Paul John
Lawrence, Wil	Neal, William	Schmitt, Donald
Leckie, Michael	Neufeld, Colin	Scoler, Marcus
Leclerc, Pierre	Neumayer, Linda	Seaman, Timothy
Lee, Brenda	Ng, Dora	Siegel, Vadim
Lee, So Hyeon	Ng, Peter	Siegrist, Duane
Lemay, Alexi	Nonis, Steven	Silva, Andre
Leung, Alex	Nyman, Lind	Siu Chong, Stefanie
Levine, Jay	Pape, Gordon	Smith, Matthew
Levy, David	Paquette, Joseph	Smith, Troy
Liaghat, Aphrodite	Patterson, Duncan	Smyth, Carl Snell, Robin
Lien, Kristen Elizabeth	Paul, Kamal	Snow, Greg
Ling, Daniel	Pavliuc, Vladislav	Snowball, Roger
Lopes, David	Perdue, Justin	Solomon, Shane
Macaulay, Lauren	Phelan, Timothy E.	
MacEwen, Eric	Phillips, Carol	

NON-RESIDENT ARCHITECTS

Solow-Ruda, Guela
Spencer, Marsha
Sprague, Heather
Starkman, Joel
Stavert, Aaron
Stavros, David
Stendel, Clifford
Sterritt, Don
Stewart, Graeme
Stirton, (Michael) Scott
Sund, Simona
Sweeny, Dermot
Symonds, Richard
Szabo, Michael
Tadros, Yousef
Teeple, Stephen
Teramura, Allan
Theodore, Peggy
Thibodeau, Jean-Robert
Thiel, David
Thom, David
Tite, Martin
Todd, Andrew
Treacy, Michael
Tringali, Rene
Truong, Collin
Turner, Colin Edwin
Turner, Peter
Vaillancourt, Lucie
Van Dyk, Jamie
van Rutten, Emmanuelle
Veilleux, Benoit
Veilleux, Michel
Verhulst, Graeme
Virdo, Domenico
Walck, Bruce
Ward, Gregory
Watson, Edward
Watt, Steven
Webber, Craig
Wegner, Christopher Eric
Weir, Scott
Whiteley, Brent
Whitwham, Robyn
Wignall, Douglas
Wiley, Shannon
Wilkinson, David
Witt, Richard
Wood, Cassie
Wood, David
Woodford, Christopher
Wright, Paul
Yu, Sze Men (Anita)
Zagaria, Antonio
Zhang, Bo Hua
Zigomanis, Nickolas

INTERN ARCHITECTS

Anderson, Michael	Kacem, Meriem
Awaad, Habiba	Kasmani, Irfaan
Barakett, Felix	Katsepontes, Leon
Barua, Rajesh	Keays, Laura
Bawazir, Gamal	Kirkpatrick, Katherine
Beatty, Paryse	Laing, Adrian John Albert
Bishop, Matthew	Landry, Lucien
Bookall, Kristina	Lawen, Christina
Bourne, Charles	Lawson, Abigail
Bridgman, Izak	LeBlanc, Nicole
Burlock, David	Letterio, Leanna Isabelle
Cameron, Kelly	Leung, Suet Ying (Julie)
Chen, Yao	Leung, Vincent
Chudaeva, Natalia	Lim, Sae Jin
Clark, Connor	MacDonald, Lachlan
Collier, Isabelle	Maclsaac, John (Cole)
Correa, Marcel	Coleman
Cottrill, Reuben	MacNeil, Rachel
Day, Laura	Manubay, Ross
Dib, John	McCrae, Georgia
Dickson, Daniel	McDowell, Lucas
Dockrill, Kenzie James	Merbai, Meriem
Doleman, Kaley	Mills, Karen
Donovan, Colin	Newton, Hannah
Drennon, Mark	Olthof, Bryan
Earle, Jennifer	Ovonji-Odida, Philippa
Ejzenbart, Jason	Pilon, Derrick
Fattal, Rouba	Putman, Michael
Fransen, Darren	Sampson, Megan
Fresia, Isaac	Shaaban, Tahani
Gao, Xiaoming	Shahab, Dania
Gerrits, Adrienne	Sobhani, Anis
Ghosn, Peter	Spelliscy, Patrick
Gillingham, Matt	Stairs, Caitlin
Gillis, Katherine Dawn	Starosta, Paul
Guerrero, Sergio	Tanwar, Vicky
Gul, Rabail	Tarnogorski, Marcel
Haliburton, Erin	Taves, Conrad
Haroun, Sara	Urquhart, Gregory
Harrison, Benjamin	Veillette, Miguel
Healy, Liam	Wang, Wei (Rita)
Hoffarth, Benjamin	Wimmer, Katharina
Jabbour, Celine	Yassine, Yehya
Junek, Jordan	Young, McKenna Rae

RETIRED ARCHITECTS

ASSOCIATE ARCHITECTS

TEMPORARY LICENSE HOLDER

Brooks, Mitchell
Carbonnier, Richard
Costello, Paula
Crace, John
Dobbs, John
Duffus, Graeme
Earle, Richard
Emmet, John
Gaudet, Ronald
Hanley, Gary
Kassner, Richard
Kawar, Ramzi
Keating, Sheila
LeLievre, Ronald
Lohnes, Donald
Lynch, Andy
MacKenzie, Foster
Mannell, Steven
North, Alan
Reardon, James
Rogers, Carol
Rowe, John
Savage, Niall
Starratt, Gregory
Ungar, William
von Maltzahn, Christopher

Chernoff, Russell
Stevens, Paul
Zawadzki, Marek

Pederson, Andreas Klok

STUDENT AND RECOGNIZED STUDENT MEMBERS

Armour, Duncan	Ragetli, Jacob
Arsenault, Sam	Rideout, Kaden
Barrett, James	Smedley, Samuel
Basilio, Ceasar	Staubitzer, Mya
Berton, Joanna	Stewart-Jones, Patrick
Bishop, Garry	Stonehouse, Jennifer L.
Chadwick, Meghan	Talbot, Miranda
Chan, Cheuk Hay (Janson)	Taylor, Rhyland
Curren, Breanna	Wilson, Mairi Claire
Dockrill, Megan	
Doyle, Iyana	
Druart, Eliza	
Dwyer, Brittany	
Ernst, Benjamin	
Foster, Samuel	
Friesen-Weir, Kayli	
Fu, Esther (Yu)	
Gaffney, Erin	
Gautreau, David	
Georgakopoulos-Tolis, Charilaos	
Golovenko, Michael	
Hawkes, Robert (Logan)	
Istanbouli, Mahmoud	
Johnston, Benjamin	
Johnston, Julia	
Juckles, Natasha	
Kinnear, Bailey	
Kinyenye, Tracy	
Krnjevic, Elizabeth	
Kurylowich, Jonah	
Langford, Lilly-Anne	
MacIntosh, Liam	
MacKinnon, Mark	
Mascarenhas Castro Lima, Camila	
McCulloch, Jamie	
McInnes, William	
Molitor-Dyer, Calum	
Moon, Hyewon (Alice)	
Murphy, Kaitlin	
Paas, Odin	
Pytlik, Olivia	
Rad, Samuel	

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