

NOVA SCOTIA \ ASSOCIATION OF ARCHITECTS APPLICATION AND REVIEW PROCESS

Application submitted with supporting documents and applicable payment.

Application reviewed by Registration and Program Officer.

Application complete?

NO

Registration and Program Officer contacts applicant about outstanding items. Applicant responds.

YES

Application reviewed by Board of Registration at its monthly meeting.

NO

Application approved?

YES

NSAA approval letter sent to applicant by Registration and Program Officer.

Registration and Program Officer contacts applicant with Board of Registration's question(s). Applicant provides answers. Registration and Program Officer updates the Board of Registration.