

July 29, 2021

Call for Public Representative for the Nova Scotia Association of Architects' Governing Council

The Nova Scotia Association of Architects (NSAA) is seeking to appoint an individual to serve as one of its two public representatives on the NSAA Governing Council. The NSAA is the regulatory body for the architectural profession, whose purpose is to serve and protect the public interest in the practice of architecture in Nova Scotia. The NSAA seeks to foster and encourage diversity and inclusivity among its membership and Council, regardless of race, age, gender, identity, or disability.

The Public Representative cannot be a member of the architectural profession. The appointment of the Public Representative(s) is an effective mechanism through which the NSAA demonstrates transparency and accountability. This is a volunteer and unpaid position. The Public Representative will ensure that the public perspective is represented in the decision-making of the NSAA Council. They will have full voting rights, and will be expected to attend monthly Council Meetings, as well as the Annual General Meeting, either in person or virtually (via Zoom or another virtual platform). The Public Representative is also eligible to serve on various Committees within the NSAA; and they are expected to serve on either the Finance and Risk Committee, or the Governance Committee, which also provides oversight relative to Human Resources.

This appointment shall be for an approximate two-year term, from autumn 2021 to no later than autumn 2023.

Desirable attributes of the Public Representative include the following:

- Open-mindedness;
- Knowledge of the position;
- Familiarity with the NSAA;
- Understanding of the meaning of “public interest”;
- Experience with community volunteer boards;
- Effective communication and collaborative interpersonal skills and behaviours, grounded in respect, transparency, tact, and discretion;
- Integrity and application of high ethical standards in all actions and exchanges of information;
- Sound business judgement;
- Ability to place the interest of the Association above any personal agenda;
- Freedom from conflicts of interest that would affect the ability to perform duties as an impartial member of Council;
- Ability to commit time to prepare for and attend council and other required meetings, planning sessions, and Association events.

In addition to experience with governing council and volunteer boards, experience with policies and processes in one or more of the following regulatory areas would be an asset:

- Professional registration
- Professional conduct and ethics
- Finances
- Human Resources

Interested candidates are requested to forward a cover letter indicating their reasons for wishing to serve on the NSAA Council, along with a current resume, no later than September 10, 2021, to the following:

Nominating Committee  
c/o Margo Dauphinee, Executive Director  
Nova Scotia Association of Architects  
email: [mdauphinee@nsaa.ns.ca](mailto:mdauphinee@nsaa.ns.ca)