

Lieutenant Governor Awards for Excellence in Architecture *Information*

Deadlines

Please note the following deadlines for the Awards for 2018:

- Intent-to-Submit Form: **August 3, 2018**
- Final Submission: **September 6, 2018**
Judging: **September 17-19, 2018**
- Awards Announcement and Ceremony: **October 1-5, 2018**

Categories and Classes of Awards

Projects submitted for award consideration will be split up into two categories based on project size. Registration/Submission should identify which of the two following categories their project is to be considered as:

- **Small Building:** Any building equal or under 600m².
- **Large Building:** Any building over 600m².

The jury may assign an **Award of Merit** to any submission that merits an award. The jury may also assign a maximum of one **Medal of Excellence** in each category.

The jury would also have the option of a "Lieutenant Governor Award for Innovation" to be awarded for submissions which represent new ideas, devices or methods for activities such as research and development, literature, products, new methodologies, and new technologies.

Registration Requirements

Notice of the Awards Registration being open will include all submission criteria, and will include an "Intent-to-Submit Form" which must be submitted by the deadline with payment of \$100 + HST (per project). This payment is not refundable. No submissions will be accepted or considered for the awards that did not submit the "Intent-to-Submit" form by the deadline.

To be eligible for award consideration:

- Entrants must have been Licensed Architects (registered with the NSAA) working with a business (eligible to practise architecture in Nova Scotia) at the time of the project's completion;
- Project must have been completed between January 1st, 2015, and December 31st, 2017;
- Project must be located in Nova Scotia (for any entrants) or outside Nova Scotia (for entrants whose home jurisdictions is Nova Scotia); and
- The project must not have previously been a recipient of a Lieutenant Governor award.

Jury Composition and Duties

The jury is to have 3 total members, and be made up with:

- 1 registered architect who is not a member of the NSAA, and who is full-time or part-time faculty with a Canadian School of Architecture (or is guest faculty or a guest lecturer); and
- 2 registered architects who are not members of the NSAA.

The jury members are required to:

- Sign a non-disclosure letter and non-conflict of interest letter;
- Agree to the selection criteria; and
- Submit formal comments on the winning projects which will form part of the final reporting.

Prior to meeting to judge the submissions in person, members of the jury would be sent a digital file of the following:

- Digital pdf version of the submission boards (with logos and other identifying names blacked out);
- Digital photos of the project; and
- The written submission document described on the submission form.

The jury will review this material in advance to cut down on judging time in person. When judging the award submissions, decisions on Awards of Merit require a minimum of 2 jury members to agree on the award, and decisions on Medals of Excellence require a unanimous decision from all 3 jury members.

The role of the Co-Chairs of the Awards and Recognition Subcommittee is to ensure that the Jury adheres and implements the guidelines approved by Council.

Judging Criteria

1. Quality of Submission: 10 points

Evaluate the quality and comprehensiveness of the Submission. The Jury will consider how well the submission documents describe:

- The initial project mandate;
- Planning, spatial, and overall design concepts used to address and illustrate the resultant built project; and
- Special considerations and/or unique design features that would elevate the design project.

2. Planning and Function: 30 points

Evaluate the project's planning and functionality and how it has met its requirements. The jury will consider how well the project:

- Provides its users an efficient use of space;
- Responds to the program and works for its intended use; and
- Exhibits clarity and respectfulness in relationship to its site, its users, and the larger community.

3. Built Form: 30 Points

Evaluate the technical and aesthetic qualities of the project's built form. Form is the visible shape and configuration of the project. The jury will consider how the project's built-form:

- Manifests the stated intent through its materiality, shape, detailing, aesthetic, etc.;
- Responds to the project constraints; and
- Responds to technical requirements and applies best construction practice standards.

4. **Innovation: 30 Points**

Evaluate the project's innovative approach in its technical resolution. The jury will consider how innovative was the project in terms of:

- Understanding social and demographic trends that reflect our changing communities;
- Being "Value Added" by reaching and / or exceeding its constraints of budget, program, and function; and
- Its sustainable strategy.

Submission Requirements

• **Submission Boards**

Maximum of 2 boards, must be Size A1 (24"x33") on Foam-core. Board must include at minimum:

- Project Name
- Unaltered Photos. Photos must have names or captions.
- Drawings, Site Plans, Plans, Annotated Floor Plans, Elevations are required to demonstrate the context of the project
- Conceptual Drawings are required to help understand the project
- There must be an appropriate balance between quality and quantity of the write-up on the boards. Write-ups must be concise and relevant to the judging criteria.
- There must be a balance between the photos, drawings and text with the text being large enough for legibility and readability.

For anonymity, no team information (firm name, firm logo, architect of record, consultant, etc) can be included anywhere on the front side of the submission board(s). If the board does include text information, it cannot identify any member of the project's team.

• **Digital Photos**

High Res digital photos of the project must be included with submission (provided by either flash drive or cd).

- Maximum number of photos is 12 of which 6 may be those submitted on the board. These must be of the built project
- Photos must have names or captions.
- Maximum size of all photos is 200 MB.
- Photos cannot identify any member of the project team and cannot include the firm's logo.

• **PDF of Submission Boards**

A high-quality PDF version of the submission boards must be included with the submission, following the same criteria as above.

- The size of the PDF cannot be more than 600 MB.

• **Written Submission Document**

A written document (word format) no longer than 2 pages written in 12 pt. Times New Roman describing significant project statistics, the project design philosophy, and key design issues which would make the project worthy of an award. Entrants must reference the judging criteria when crafting the document. Document cannot identify any member of the project team and cannot include the firm's logo.

• **Disqualification**

Please note that any deviation from the stated criteria will result in automatic disqualification.

Award Format / Promotion

Award will be presented at ceremony at Government House, with a digital version of the award made available to the recipient as well. A publication detailing the awards and the recipients/projects will be developed and made available in a pdf for electronic distribution for members, the media, and other stakeholder groups.

Submission boards will be on display at the NSAA downstairs meeting room throughout the next year, and will be presented at various events as well (Spring Forum and Architecture Week, for example).

Lieutenant Governor Awards for Excellence in Architecture
Intent-to-Submit Form

Deadline

The deadline to return the completed Intent-to-Submit Form and entry Fee is: **Friday August 3, 2018**
Entrants are to submit one completed form and entry fee for each project. No submissions will be accepted for projects that did not submit the completed Intent-to-Submit form and entry fee by the deadline.

Awards Timeline

Deadline to Submit final Submission and Boards: **September 6, 2018**
Judging: **September 17-19, 2018**
Awards Announcement and Ceremony: **October 1-5, 2018**

Completed Forms & Payment

Return completed form(s) and payment to:

Nova Scotia Association of Architects
1361 Barrington Street, Halifax, NS B3J 1Y9
info@nsaa.ns.ca

Submission Category: _____ **Phone:** _____
Architect: _____ **Email:** _____
Firm Name: _____

I/WE intend to submit for the 2017 Lieutenant Governor Awards for Excellence in Architecture.
I/WE enclose with this completed Intent-to-Submit form our \$115.00 (\$100.00 + \$15.00 HST) non-refundable entry fee.

Cheque Number: _____ **Credit Card**  

Credit Card #: _____

Expiry: _____

Signature

Date



1361 Barrington Street, Halifax, NS B3J 1Y9
902 423 7607 \ nsaa.ns.ca

Lieutenant Governor Awards for Excellence in Architecture **Submission Form**

Deadline

The deadline for final submissions: **Wednesday, September 6, 2018**

Submission

Submissions must include:

- Submissions boards;
- Digital file of submission boards (PDF format);
- Digital images of project (JPEG format);
- Submission document (word format; 2 pages max.) describing significant project statistics, the project design philosophy, and key design issues which would make the project worthy of an award.

Deliver submissions documents and boards to:

Nova Scotia Association of Architects
1361 Barrington Street
Halifax, NS B3J 1Y9

Submission

Phone:

Category:

Architect:

Email:

Firm Name:

I/WE understand that our submission must comply with all information and requirements set in the information section of this package or else will be disqualified and the previously submitted entry fee will be forfeited.

Signature

Date