Stoddard House

Home to the Nova Scotia Association of Architects (NSAA) for over 30 years, the building at the corner of Bishop and Barrington Streets occupies a prominent location right next door to Government House, the residence of the Lieutenant Governor of Nova Scotia. The original building was constructed in 1828 to serve as the Old Presbyterian Manse and bears the name of Wallace Street chiselled into one of the building’s side stones. Embedded in the sidewalk by the corner of the building is a black marker believed to be a captured cannon from the Fortress of Louisburg which was brought to Halifax as one of the spoils of war and buried partially under the earth with its capped muzzle pointing skyward. As a Registered Heritage Property, the building at 1359/1361 Barrington Street, more commonly referred to as Stoddard House, has served many purposes including being a combination residence and commercial property.

Front cover photo collage courtesy of Beth MacLeod

Graphic Design
Gregory MacNeil with Margo Dauphinee and Jeremy Martell
# Table of Contents

President's Report.................................................................................................................................................................................. 3
Executive Director’s Report................................................................................................................................................................................. 8
Implementing “Designing our Future 2015-2020”......................................................................................................................................................... 10
Complaints Committee.................................................................................................................................................................................... 14
Discipline Committee....................................................................................................................................................................................... 14
Regulatory and Mandatory Committees ......................................................................................................................................................... 15
  Board of Registration .................................................................................................................................................................................. 15
  Nominating Committee .............................................................................................................................................................................. 16
Governance Standing Committee........................................................................................................................................................................... 17
  Communication Subcommittee ................................................................................................................................................................... 17
  Finance Subcommittee ................................................................................................................................................................................ 17
  Human Resources Subcommittee ................................................................................................................................................................. 17
  Premises Subcommittee ................................................................................................................................................................................ 18
    Stoddard House ..................................................................................................................................................................................... 18
Membership Standing Committee  Chaired by Jane Abbott ...................................................................................................................................... 19
  Awards and Recognition Subcommittee .................................................................................................................................................... 19
    Lieutenant Governor’s Design Awards in Architecture .......................................................................................................................... 19
  Intern Architect Subcommittee ...................................................................................................................................................................... 21
  Professional Development and Continuing Education Subcommittee .................................................................................................. 23
  Special Events Subcommittee ...................................................................................................................................................................... 24
    2015 Trade Show ..................................................................................................................................................................................... 24
Practice Services Standing Committee  Chaired by Gregory MacNeil ................................................................................................................. 25
  Contraventions of the Act/Illegal Practice Subcommittee ...................................................................................................................... 25
  Practice Affairs Subcommittee ...................................................................................................................................................................... 25
  Procurement Subcommittee ......................................................................................................................................................................... 26
Community Outreach Standing Committee  Chaired by Richard Doucette ...................................................................................................... 28
  Advocacy Subcommittee ........................................................................................................................................................................... 28
  Public Awareness Subcommittee ................................................................................................................................................................. 28
  Stakeholder Relations Subcommittee .......................................................................................................................................................... 29
    NSAA and Dalhousie University School of Architecture Report ........................................................................................................... 29
    Nova Scotia Building Advisory Committee -- George Cotaras ........................................................................................................... 30
RAIC Representative Report -- Carol Rogers, NSAA, FRAIC ................................................................. 31
Old South Suburb Heritage Conservation District – Kerry Gosse ............................................................... 33
Canadian Architectural Licensing Authorities – Ron LeLievre and Margo Dauphinee .......................... 37
Nova Scotia Association of Architects Legacy Society – Syd Dumaresq .................................................. 39
Appendices .................................................................................................................................................. 40
Appendix A: Committee and Subcommittee Members List .................................................................. 41
Appendix B: Membership Statistics ........................................................................................................ 45
Appendix C: Membership Directory ....................................................................................................... 49
President’s Report

The 2016 Spring Forum marks the completion of my two-year term as President. It has been a privilege to serve in this capacity and the experience has been thoroughly rewarding and enjoyable. Our success could only happen with the extraordinary support of staff, Council members, committee members and the Association in general. I am truly grateful for all of your hard work.

During the past year we have been very busy enhancing the ongoing activities of the NSAA.

FUTURE Plan

In preparing our strategic plan, NSAA members were clear in their call for the Association to be not only a regulator, but also more responsive to the needs of our membership. The key now is to implement this plan with your help.

Governance

One of the key outcomes of the Strategic Planning sessions was a review of the NSAA’s governance structure in respect to reporting and oversight. The previous Council structure consisted of a President and six Councillors. Three Councillors were appointed as the Vice-President, Secretary/Treasurer, and Registrar. In the future, the three remaining Councillors will be required to coordinate the activities of the Membership, Practice, and Community Outreach Committees. The objective of this new structure is to achieve greater coordination among the various committees and to implement a comprehensive plan for the NSAA that breaks down work into manageable amounts that individuals and groups can successfully complete within a specified time frame. It will also serve to make Council’s function one which is more policy and direction leaving the operational and administrative functions to staff and the subcommittees. It will be the responsibility of the Chairs to be the liaison between Council and the various subcommittees.

Council has updated its business cycle (see below) and is planning an annual workshop where committees will meet to plan their annual work in coordination with each other and Council.

The work of the Strategic Planning and Implementation Task Force has been completed. On behalf of Council, I wish to thank my fellow task force members (John Crace, Benjie Nycum, Ramzi Kawar, Ron Smith, Paula Costello, Stephen Terauds and Margo Dauphinee) for their hard work and insights which have set a firm foundation for the NSAA’s future.

Business Operations Cycle

In response to the strategic plan implementation process, Council has discussed the benefits of a more defined annual business cycle. In general, Council will begin a new cycle this spring by implementing a Spring Forum that includes a number of component opportunities. In the past, the spring session centred on the Annual General Meeting to conclude the business of the past year. In the new Forum format, this will be expanded to include:

- committee sessions that will engage all members in the planning and implementation of goals and tasks in the coming year,
- opportunities for professional development
- displays of the members’ design achievements of the past year
- recognition of contributions by members in various capacities,
opportunities to meet fellow NSAA members, and above all
having some fun

Council is also planning an event in the fall that will focus on professional development.

NOVA SCOTIA ASSOCIATION OF ARCHITECTS LEGACY SOCIETY

The establishment of the Legacy Society was approved by the membership last year and is now in the process of obtaining charitable status.

PREMISES

Lower Level – The long awaited repairs to the ground floor level have been completed during the past fall and the space has been put to great use in hosting examinations and seminars, as well as Council and committee meetings. Council will be looking to the new Premises Subcommittee to develop policies for usage, display opportunities, and furniture requirements. On behalf of Council, I wish to thank Gary Hanley for his dedication in guiding this work to completion.

Condo Governance – The relationship with the other condo owner has remained a challenge. The other owner has resisted most of the initiatives recommended by our condo representatives. For example, due to the excessive snow conditions during early 2015, Council requested that a formal structural review be conducted by a licensed structural engineer. One aspect of the investigation required cutting the ceiling of the fourth level to view the underside of the roof framing. The other condo owner would only agree if the NSAA paid all costs. The other condo owner does not believe a condition assessment is required. This intransigence has proven to be time consuming and expensive and has resulted in delays in completing a formal building assessment. This experience has demonstrated that major changes are required to the condo governance structure to avoid these issues in the future. Council is exploring other measures to resolve the governance impasses. The unwillingness of the other condo owner to cooperate has forced Council to seek ongoing advice from independent legal counsel. On behalf of the membership I wish to thank Peter Connor and Margo Dauphinee for their hard work and endurance on the condo board.

CONFERENCES

As President, I was extended the privilege of representing the NSAA at the CALA (Canadian Architectural Licensing Authority) meetings in Victoria, Calgary, and Saskatoon. More information can be found in the CALA report (page 37).

OUTREACH AND RELATIONSHIPS

Dalhousie University School of Architecture - The NSAA is continuing its strong relationship with the Dalhousie University School of Architecture. Paula Costello has sat on Council as the representative of the School of Architecture. Recently she announced her retirement from the School. On behalf of Council, I wish to thank her for her dedication and first-hand insights into student and intern issues. We are awaiting the announcement of her replacement.

Leif-Peter Fuchs has continued to represent the NSAA in the Faculty of Architecture. On behalf of Council, I would like to thank Leif for his participation.

June 3, 2016
RAIC - Council has met with Carol Rogers NSAA, FRAIC on a number of occasions to develop and enhance the relationship between the NSAA, and the RAIC. In November 2015, Carol and Sam Oboh, the then RAIC President, met with Council and others in Halifax. Council recognizes the mutual benefits of a closer relationship with the RAIC and discussions are ongoing.

INTERN ARCHITECTS

The Intern Architect Subcommittee has continued to demonstrate its dedication to the profession. Beginning this past Council year, an Intern Architect attended Council meetings as a guest. Council wishes to thank Berjoska Rajnis for her keen interest and her insights. Intern Architects have requested Council voting privileges. Council has acknowledged this request and requests that the Council of the Day and membership give it consideration when the Architect’s Act is scheduled for review.

GOVERNANCE

In keeping with the overall development of committees, Council had reviewed its structure and has developed four main streams;

- Governance
- Member Services
- Practice Services and
- Community Outreach

On the advice of its consultant and acting on the recommendation from the Strategic Implementation Committee, Council has decided that governance will be coordinated by the Executive Committee and the three other streams will be coordinated by a Council member. Please refer to Organization Chart (page 13).

Governance has been evaluated and the process of formalizing an operations manual has begun with draft policies, terms of reference, and procedures. The goal is to complete this task in the new Council year.

A review of past Council structures indicated that much of the current structure already existed in the 1990s. Council has attempted to enhance this structure and develop a more integrated organization. The organizational chart reflects a tentative governance structure that will be evaluated for effectiveness over the next 6 to 9 months, after which an amended structure along with by-law updates will be put forward to the membership for their approval.

GOVERNANCE ORIENTATION SEMINAR

Council has recognized the need improve the knowledge and skills of Council members in respect to organization governance. To this end, under the direction of the Margo Dauphinee, a briefing session will be held each year after the AGM to advise Council members about structure, responsibilities, procedures, terms of reference, and accountability.

CELEBRATION AND RECOGNITION - MEMBERS AND THE COMMUNITY

I had the privilege of introducing the Lieutenant Governor’s Design Awards in Architecture in 2015. This event celebrates excellence and innovation in our profession and reveals the value of the built environment in our society. On behalf of Council, I would like to congratulate the honorees and express sincere appreciation to all who tendered submissions. Council also wishes to thank
the Lieutenant Governor for his continued patronage along with Gary Hanley and the jury for their dedication.

In response to concerns brought to Council, discussions took place with the awards committee to update the Lieutenant Governor Awards in respect to eligibility, purpose, evaluation criteria, and judge independence. Council has established a task force to review and possibly expand the awards programs.

In addition to the Lieutenant Governor's awards, an Awards and Recognition Committee was established to recognize on an annual basis various contributions and achievements by members beyond design. This 2016 Spring Forum will include the first formal recognition program. In the future, members are encouraged to nominate individuals or groups, who in their opinion deserve recognition for contributions to the Association, profession, and the community at large. These nominations can be made to the committee through the NSAA office.

VOLUNTEERS

The work of the NSAA’s volunteers has been impressive. Council wishes to thank everyone for their contributions.

VIEW TO THE FUTURE

My view to the future continues to be optimistic.

Engagement in the strategic planning sessions and the work of various committees has demonstrated encouraging growth in the past year. I urge each member to assist the NSAA in becoming stronger and more influential in Nova Scotia and the profession in general.

Everyone has something to offer in achieving these goals - from a few minutes to offer an idea, a few hours to complete a short-term task, or a few months to serve on Council or committees. In these past months, we have been inspired by the ideas and suggestions put forward by so many members.

I believe that the NSAA will be more effective and influential if each member:

- Experiences and demonstrates pride in the profession,
- Is prepared to offer service for the betterment of the Association by volunteering for a period of time or to complete an individual task recognizing that each member’s ability and time commitment may vary,
- Supports fellow members, thereby strengthening the Association, giving meaning to achievements, and elevating morale,
- Shares best practices among members to build a stronger, more competent profession,
- Takes initiative to share with the community at large the purpose and value of architectural design and the architectural profession,
- Commits to continued professional development from graduation to retirement,
- Recognizes that competent business practice is an essential component in establishing a successful profession, and
- Is competitive in service delivery—while also being collegial in support of the practice and culture of architecture.
It is fair to say that we can expect that changes will occur in the delivery of architectural design and associated services. Once the various free trade agreements are formalized, some suggest that there will be opportunities for more individual practitioners and firms with unique expertise and skills to provide service on the international stage. The profession in the future must therefore facilitate programs that enable members to fully participate.

In closing, I wish to express my appreciation to:

- The members who have allowed me to serve as President. It has been rewarding, challenging, and above all an absolute pleasure to serve my fellow members.
- Staff and volunteers for their overwhelming efforts in making the past year and future events successful.
- Council members who over the past two years have been exceptionally supportive and offered keen insight.
- Outgoing Council members who have completed their terms: Leif Fuchs (Past President), Dennis Ramsey, Rayleen Hill, and Peter Connor.
- Those who have submitted their names to stand for Council.
- Those who intend to volunteer in the future.

Against this backdrop, I wish to extend my sincere gratitude to Margo Dauphinee, Jeremy Martell, the Council, committees, and the membership for their hard work, enthusiasm, support, and dedication. Your collective efforts have made a challenging year an outstanding success.

I look forward to offering my support to the new Council.

Respectfully,

Ronald G. LeLievre, NSAA, MRAIC
President
Executive Director’s Report
Welcome to Spring Forum 2016! It is my pleasure to once again bring highlights on what has been an extremely busy year for the NSAA from the perspective of being your Executive Director.

This past year has been one of diligent hard work that has resulted in many accomplishments including this event. One only has to review the pages of reports in this document or look at the display boards at the Committee information kiosks to be impressed by what the membership of the NSAA has accomplished in 2015. The challenge will be to continue to work together to take the feedback you gave during the member sessions and make them a reality. President Ron LeLievre has eloquently commented on the importance of being engaged and volunteering whatever time you have to make your professional association not only a regulator charged with protecting the public interest and safety but one that promotes the value of architecture and architects to our community and offers top notch professional development and networking opportunities to its members.

Designing our Future 2015 – 2020 which was adopted at last year’s AGM is no longer a strategic plan. It is an operational plan owned by Council that provides direction and focus. As mentioned in the various reports, work has already begun in many areas.

As the NSAA officially unveils the downstairs and its revamped display windows, I am extremely excited about the opportunity the NSAA has to welcome visitors and passersby. The downstairs is not only a perfect vehicle to raise the public’s awareness about architecture, it can be used for professional development and networking events by NSAA members and others.

The launch of the monthly e-bulletin that replaces the numerous individual emails is one way to keep the NSAA membership informed on professional development opportunities and updates from the subcommittees and events of interest regarding members. The feedback received from the e-bulletin will help the NSAA’s Website Task Force develop a new website that serves many functions including an information portal for the public and our members. We have also begun to use Skype and a new telephone system with speaker phones. A few minor glitches aside, we have been very successful and it has opened up opportunities for participation by our members in Council and subcommittees.

Partnerships with stakeholders continue to be a major focus. In 2015, the NSAA, in partnership with ISANS (Immigrant Services Association of Nova Scotia), hosted an information session for Foreign Trained and Licensed Architects on the two pathways to licensure. The 2016 Keystone Awards were planned in partnership with Dalhousie’s School of Architecture and I was honored to be named Co-Chair along with Anne Swan, MBA Alumni Engagement and Communication Officer, Faculty of Architecture and Planning, for future offerings of these awards – the next one being in 2018. Preliminary discussions regarding joint events with CaGBC began as did discussions with my Atlantic Architects Association counterparts for activities around the International Day of Architecture in October 2016. Working with my CALA counterparts from AIBC and NWTAA, we have begun work on a proposal for a part-time CALA Administrative Coordinator to assist the volunteers, both architects and senior staff, with the various files and logistics of coordinating national meetings.

One of the most important outcomes of 2015 from an internal perspective continues to be the streamlining of the renewal process. Repeated again in 2016, members who had complete their renewal applications by the December 31 deadline received notification of the 2016 renewed membership by the end of January. Another important outcome is the continued efficiency of our
accounting practices which has lead to a decrease in accounting fees and the easier budget development based on expected revenues from renewals.

To Jeremy Martell and all the NSAA volunteers, thank you for your efforts in 2015. Your hard work on behalf of the association is greatly appreciated by me and, I am sure, all the members of the NSAA.

To the outgoing members of Council, it has been a pleasure working with you. I look forward to working with the returning and new members of Council and all the NSAA volunteers and staff in the year ahead.

Respectfully,
Margo Dauphinee, BPR
Executive Director

2015 Lieutenant Governor Design Awards in Architecture
Award of Merit
Lydon Lynch Architects Ltd.
1592 Barrington Street
Implementing “Designing our Future 2015-2020”

In January 2015, there was a final member session to garner input for the strategic plan that was circulated for adoption at the 2015 AGM. The strategic plan was finalized and the document “Designing our Future 2015-2020” was adopted by the members at the 2015 AGM.

A governance review was undertaken during the summer of 2015. The governance review document proposed a new governance structure that would support the strategic initiatives. It would also increase reporting protocol, transparency and accountability. Each Councillor would assume one of the Executive positions or Registrar or Chair of a Standing Committee. Council would set policy and direction that the Chairs would communicate to their subcommittees under their stream. The subcommittees would devise annual work plans based on the activities suggested by the membership in the 2014 and 2015 member sessions and submit them to Council annually. The subcommittees would report on their accomplishments and progress at each AGM. The Chairs of the subcommittees are the members of the Standing Committees and provide information and recommendations to Council for approval by the Chairs of the Standing Committees.

This new proposed governance structure was explained to the membership at a special member session in October. At this time, a number of members stepped forward to volunteer for the various subcommittees and their names can be found in the Subcommittee Directory (Appendix A). The various Chairs and Subcommittees were requested to come to a meeting in December 2015 to begin work on the new governance structure such as developing or revising their Terms of Reference using a Terms of Reference template for consistency.

It was acknowledged that the period from September 2015 to the 2017 AGM would be a transition period as the Standing Committees and their subcommittees become fully populated, develop their Terms of Reference, identify the 2016/2017 work plans, and the members of Council align to the identified Council positions.

As the NSAA transitions and tweaks the new governance structure, this annual report is arranged to reflect this new structure.

2015 Lieutenant Governor Design Awards in Architecture
Award of Merit
G.F. Duffus & Company Ltd.
Power Cottage – Exterior Restoration

June 3, 2016
Designing our Future 2015-2020
passed by the Membership at the 2015 NSAA AGM

VISION

- Value for Members
- Benefits for the Community
- A Beautiful and Sustainable Built Environment

MISSION

- Developing Excellence
- Cultivating Design
- Protecting the Public Good

VALUES

- Leadership
- Resilience
- Integrity
- Collegiality

STRATEGIC PILLARS

GOVERNANCE

- Cultivate a responsive, progressive and sustainable association
- Align our resources to create a structure that supports and facilitates effective volunteerism and staff performance
- Enable members to navigate the administrative processes of the Association quickly and easily
- Create a culture of transparency and proactive information sharing

MEMBERSHIP

- Foster an environment where members mentor, collaborate and engage
- Develop a robust and comprehensive mentoring program
- Acknowledge and celebrate the contributions and accomplishments of current and past members
- Create and maintain a shared space where all members feel welcome
- Communicate effectively and create opportunities for information sharing
PRACTICE

- Facilitate the advancement of knowledge and skills
- Provide information and education for practice advancement and enhancement
- Create opportunities for sharing best practices
- Expand and diversify practice opportunities

COMMUNITY

- Promote a generosity of spirit between architects and their communities
- Articulate the broader social value of architecture
- Collaborate with organizations that are aligned with the NSAA
- Facilitate connections between members and their communities
- Contribute to a community-based initiative annually

2015 Lieutenant Governor Design Awards in Architecture
Award of Merit
Fowler Bauld & Mitchel Ltd.
Hope Blooms Greenhouse
New Organizational Structure Chart
Complaints Committee

In summary, it can be duly noted that the Complaints Committee of the NSAA has had no formal complaints to address during 2015. It has, however, provided advice to various other committees of the Association whenever it was requested and it has completed a Complaints Procedure document for use by the membership and the general public.

During this year (2015) the Complaints Committee has completed the task of articulating a specific Complaints Procedure that encompasses a whole series of activities which must be followed by the committee, by the Complainant and by the Respondent in order to assure prompt, fair, and transparent results. This procedure has been prepared and vetted by the Complaints Committee members, the Executive Director of the Association and by the solicitor of the NSAA. Since this Procedure will be posted on the NSAA website for use by the public as well as by the membership, the committee has prepared an accompanying flowchart, or process map, which outlines the activities to be undertaken for purposes of clarity. Upon Council’s approval of this Complaints Procedure, they will be posted on the NSAA website for perusal and use.

Furthermore, the committee has identified the need to formally articulate the guidelines by which committee members will serve on the committee. For example, there is no clear reference as to the length that the Chairperson is to serve in this position, nor is there reference for Council if the same person is to be re-appointed, nor is there any reference to provide committee members with an opportunity to seek the Chair, and so on. Therefore, the objective for 2016 is that the Complaints Committee will draft a ‘Terms of Reference’ document outlining the guidelines for the internal governance of the Committee structure. We believe that this initiative will support the present efforts by Council to implement the goals of the NSAA Strategic Planning Initiative.

As the Chair of the Complaints Committee, I would like to thank the committee for their diligent work, the Executive Director for her dedication, and the membership at large for their professional practice which has resulted in no complaints to be addressed.

Respectfully submitted by Paul Caracristi, Complaints Committee Chair.

Discipline Committee

The Discipline Committee is pleased to report that there were no files passed on to it for review or action.

Respectfully submitted by Carol, Rogers, Discipline Committee Chair.

2015 Lieutenant Governor Design Awards in Architecture
Honourable Mention
Houdinidesign ARCHITECTS
Furniture Design Table and Worktable
Regulatory and Mandatory Committees

Board of Registration
The Board of Registration makes recommendations to NSAA Council on all matters involving individual and corporate memberships and licences with the NSAA. The Registrar and all members of the Board of Registration are appointed by Council. The Board is regularly chaired by the Registrar (a position filled by a member of Council).

As part of this mandate, the Board oversees the progress of Intern Architects through the requirements of the Internship in Architecture Program and is responsible for the review of Canadian Experience Record Books (CERB) submitted by Intern Architects. Members of the Board also review all applications for membership to the NSAA, conduct pre-licence interviews for first time licenses, and assist NSAA staff with invigilation of the Examination for Architects in Canada (the ExACs). The Board will frequently review and discuss particular cases or issues that have arisen within the Internship process, and within the processes of licensing in general, to ensure that the requirements and intent of the licensing process is being met fully and fairly.

The Board of Registration, with the assistance of NSAA staff, undertook several further initiatives in 2015:

- Further updating of the CERB assessment process to increase efficiency and eliminate identified delays in the process of reviewing Intern Architect experience.
- Review and drafting of policies that would standardize the processes for Licensed Architect to reclassify or resign their membership, as well as methods to reverse those processes.
- Further updating of existing application forms to conform with the various membership processes.
- Implementing a strategic step-by-step process to reviewing and approving membership renewals that has improved the total time spent on the Renewal process as a whole.

During 2015, 54 students became new student members, 16 individuals were admitted to the internship program, and 6 intern architects successfully completed the Examinations for Architects in Canada.

Members of the Board of Registration attended 10 Meetings (20 hours of meetings) to discuss policy and review applications. They also reviewed 41 CERB’s (3 hours each, 123 hours approx.).

During the January and February Renewal period, the Board reviewed the following:

- 328 Licensed Architects
- 45 Intern Architects
- 15 Retired Architects
- 3 Associate Members
- 104 Corporate Permits
- 5 Reclassifications
The Board of Registration also reviewed the following first time applications:

- 2 Applications for Licensed Architect (First Time Licenses)
- 38 Applications for Licensed Architect (Through Reciprocity)
- 15 Applications for Intern Architect
- 53 Applications for Student Members
- 13 Applications for Corporate Permit
- 2 Applications for Reclassification to Retired Architect

As of December 31, 2015, there were 574 members on the NSAA Register, another substantial increase over the 506 members in 2014 (and 409 in 2013). Of these, there are:

- 172 NS-based Licensed Architects;
- 188 Licensed Architects based outside of Nova Scotia;
- 57 Intern Architects;
- 135 Student Members;
- 18 Retired Architects;
- 3 Associate Members; and
- 1 Honourary Member.

The full register of the NSAA, and the list of membership changes in 2015, are available in Appendix B and C (respectively) at the end of the 2015 NSAA Annual Report.

Respectfully submitted Leif-Peter Fuchs, Registrar

Nominating Committee
The following names are being put forward to serve on Council of the Nova Scotia Association of Architects for the 2016/2018 Term of Office:

President (two-year term): Gregory MacNeil

2-year Terms:
- Vincent den Hartog
- Anna Sampson
- Spyro Trifos

1 year Term 2016/2017:
- Peter Connor

Respectfully submitted by Leif-Peter Fuchs, NSAA, MRAIC (Chair)

June 3, 2016
Governance Standing Committee

Communication Subcommittee
Established as part of the governance review, this subcommittee has not yet been formed; however, there were a few activities implemented from member suggestions received during the 2014/2015 members sessions. Primarily, a website task force was struck and issued a RFP for a new website which would be phase one of a strategic marketing and branding plan. Early in 2016, a monthly e-bulletin began that replaces the individual one-of email blasts. Posted on the current website is a visual flow chart of Complaints Process and a Table of when an Architect is required. An Official NSAA Spokesperson Policy was also developed and adopted by Council.

Finance Subcommittee
Established in the fall of 2015 by Council, this subcommittee will always be chaired by the Secretary/Treasurer and is mandated to provide financial recommendations for the fiscal sustainability and stewardship for the assets of the association. For 2015/2016, there were no official meetings of the subcommittee; however, the Terms of Reference was drafted in addition to the establishment of the budget development protocol, financial policy, and the internal designation of non-restricted funds. Special thanks to outgoing Secretary/Treasurer Rayleen Hill for her leadership in this subcommittee’s establishment and development.

Human Resources Subcommittee
Established as part of the governance review, this subcommittee will always be chaired by the Vice-President and is mandated to provide recommendations for the human resources sustainability and structure of the association. For 2015/2016, there were no official meetings of the subcommittee, but there was a governance review conducted by Brenda Fair, Fairwinds Training and Development. There has been a draft Human Resources Policy developed as well as drafts for the roles and responsibilities for Council Members and those who serve on committees, subcommittees and task forces. A new Governance Model was established that lead to the drafting of a succession planning strategy for Council, and a Terms of Reference Template for use by subcommittees to establish individualized, but consistent, Terms of References. Council established an Official NSAA Spokesperson Policy as well. An Events Planner was hired to help with Spring Forum 2016 and a part-time Facility Coordinator was hired to look after the building for after-hours use.

2015 Lieutenant Governor Design Awards in Architecture
Award of Merit
Abbott Brown Architects
Byre House, Kingsburg
Premises Subcommittee
Established as a formalized subcommittee by the governance review, this subcommittee has not yet formally met. Completion of the downstairs repairs was a high priority of Council for 2015. This included the purchase of a projector and speaker phones for meetings and seminars/workshops. Due in part to the downstairs being used for Doors Open volunteer training (and being a venue for the event), a refresh of the display windows/exterior entrance to 1359 Barrington Street and the installation of a security system was recently completed.

Stoddard House
There are two owners/members of the condominium corporation. These are the NSAA (over 60% ownership) and Garco Inc. (under 40% ownership). However, based on the 1991 by-laws, both parties have 50% voting rights – meaning all decisions require unanimity. The representatives of the NSAA to the condominium corporation are: Peter Connor as Director and President and Margo Dauphinee as Director and Secretary-Treasurer. Garco has two representatives who are Directors only. During the past year, the Condominium Corporation had three quarterly meetings – February, April and July. Although other attempts at meeting were proposed for the fourth quarter, Garco was unavailable to meet.

A Condition Assessment of the Stoddard House was made during the past year. Richard Doucette and Gregory MacNeil acted as the NSAA-owner representatives and directed the Condition Assessment undertaking. Various wall envelope maintenance upgrades were identified. The condition of the roof structure was to be assessed but Garco made it extremely difficult for this to be accomplished.

The downstairs renovation has been completed thanks in large part to Gary Hanley’s guidance. The downstairs was opened for the first delivery of the National Building Code course on September 19th. The room was then used for the October 1st Intern Information Night, an Information Session for Foreign Trained Architects regarding the two pathways to licensure in partnership with ISANS on October 26th, sittings of the ExACS on November 2nd and 3rd, two more offerings of the National Building Code course on November 14th and 21st, and the NSAA Christmas reception. The room has been outfitted with a projector but has yet to be furnished pending a decision regarding the future use of the downstairs. It is exciting to see that it can now be used as a meeting space and seminar room for professional development/continuing education offerings.

The NSAA’s condominium legal counsel, Dennis James of Patterson Law, has been in discussion with Garco. The NSAA is pursuing its legal rights with respect to its ownership in the Stoddard House and the nature of Garco’s role within the condominium corporation. Mr. James will be present at the NSAA 2016 AGM.

Respectfully submitted by Peter Connor, NSAA

June 3, 2016
Membership Standing Committee
Chaired by Jane Abbott

Awards and Recognition Subcommittee
Established based on member suggestions and the new governance structure, the Awards and Recognition Subcommittee will look at ways to recognize the contributions of NSAA members in and out of a design context. Co-Chaired by Sharon Fogo and Ramzi Kawar, the first tier of a President’s Awards program will be presented during the President’s Reception at Spring Forum 2016.

Lieutenant Governor’s Design Awards in Architecture
Since 1986, the Nova Scotia Association of Architects has held its annual architectural design awards competition to recognize outstanding architectural design by its members. Over the years, five Lieutenant Governors have served as Patrons to this Award.

Since the last AGM, Council has reviewed the work of all committees and the terms of eligibility and the makeup of the jury has been revised. The jury now consists of two Licensed Architects from Nova Scotia, one faculty member from the School of Architecture and a Registered Architect from outside of Nova Scotia.

The jury this year met and reviewed 18 entries of outstanding projects for the 2015 design awards. The presentation ceremony and reception for the Lieutenant Governor’s Design Awards in Architecture will be held later this year at Government House, where his Honour Lieutenant Governor Brigadier-General J.J. Grant will present certificates to the designers and their clients of the award winning projects.

I would like to thank those who served on the Jury for the 2015 awards: James Forren, Assistant Professor at Dalhousie, Anne Sinclair, NSAA of Anne Sinclair Architect, Benjie Nycum, NSAA, AANB, PMP of William Nycum & Associates and the out of province Architect, John LeRoux AANB, Designer in Residence at UNB.

We look forward to next year’s awards. The submission of projects will be in early April which will allow the jury time to review and judge the projects before the Annual General Meeting. Please take time to review your recent work and consider your submissions.

Please see the following list of the 2015 entries and award winners. The projects will be on display at the NSAA AGM.

I would like to thank the members of the Lieutenant Governor’s Awards Committee, Sharon Fogo, NSAA, FRAIC of Triptych Design Ltd. and Ramzi Kawar, NSAA, MRAIC of Housing Nova Scotia for their help.

Respectfully submitted by Gary R. Hanley, NSAA, FRAIC
Award of Merit

Lydon Lynch Architects Ltd - 1592 Barrington Street
G. F. Duffus & Company Ltd - Power Cottage – Exterior Restoration
Abbott Brown Architects Inc - Byre House, Kingsburg
Fowler Bauld & Mitchel Ltd - Hope Blooms Greenhouse
Solterre Design Inc - Korkor’s Community Library, Ghana

Citation in Architectural Design

MacKay-Lyons Sweetapple Architects Ltd - Mirror Point, Annapolis Royal
MacKay-Lyons Sweetapple Architects Ltd - Enough House, Lower Kingsburg
Rayleen Hill Architecture + Design Inc - Victoria Park Pavilion, Edmonton
D. R. Coole Architecture Incorporated - Dura House, Terrance Bay

Honourable Mention

Houdinidesign ARCHITECTS - Furniture Design Table & Worktable

Entries

Breakhouse Architecture - Good Robot
Lydon Lynch Architects Ltd - TD Tower Redevelopment
Houdinidesign ARCHITECTS - Ritchie Gidney Residence-Wood Box
Rayleen Hill Architecture + Design Inc - Grand Lake Cottage
Studioworks International Incorporated - Bennett House, St. John’s, Nfld
Duffus Romans Kundzins Rounsefell Ltd - President’s Lodge, Kings
MacKay-Lyons Sweetapple Architects Ltd - Refuge House, Lower Kingsburg
Architects Luc Bouliane + David J. Ago - Canadian Museum Of Immigration at Pier 21
Architects Inc + Michael Grunsky

Members of the Jury

Anne Sinclair, NSAA - Anne Sinclair Architect
Benjie Nycum, NSAA, AANB, PMP - William Nycum & Associates Ltd.
Assistant Professor James Forren - School of Architecture, Dalhousie
John LeRoux, AANB, MRAIC - Designer in Residence, UNB

Jury Committee

Sharon Fogo, NSAA, FRAIC - Triptych Design Ltd
Ramzi Kawar, NSAA, MRAIC - Housing Nova Scotia
Gary R. Hanley, NSAA, FRAIC - Mettam Group Inc Architects
Chairman of the Jury
Intern Architect Subcommittee
This year, the Intern Architect Subcommittee has identified, in conjunction with various surveys of the membership, key goals and priorities moving forward. Many of our identified items have been achieved, such as:

- Release of the IAP Tips document summarizing the IAP in a straightforward and approachable way.
- Release of the Mentor Conversation Starters document assisting intern architects and mentors in making the most of their time together and of the mentorship process in general.
- A new Running Mentor List held by Jeremy to facilitate intern architect to mentor matching.
- Maintaining an active presence and leading role within the national discussion for improving the Internship in Architecture Program (IAP). This year we will again be sending a representative to the RAIC Festival of Architecture to bring the voice of the NSAA Intern Architects to the table. Since last year’s festival, Intern Architects from each provincial/territorial association, including the NSAA, have come together to establish the new RAIC Emerging Practitioners / IRAC Relève Professionelle which will be officially launched at this year’s RAIC Festival.
- The first reception for newly-licensed architects was held at the NSAA offices on June 18, 2015. The event was well attended by the newly licensed architects, as well as their mentors, supervisors and family.
- This year, the licensure celebration is being integrated with the Spring Forum to include formal introduction to the membership, a cocktail party to celebrate their licensure, and they are awarded their stamp in a beautifully designed custom wood box. A newspaper ad is also taken out to publicize their new licensure and membership.
- The first IAP Intro / Welcome Event was hosted in September 2015, we plan to host this event bi-annually now, to accept new graduates both in April and in September. During the event the Intern Architect Subcommittee, the NSAA Staff and the Board of Registration discussed the IAP process with students, interns and BEFA candidates.
- The Intern Architect Subcommittee played a key role in organizing this year’s Building Code Courses, geared towards intern architects.
- This October of 2015, we held the first of the new monthly POP-OVERs. These new events are being generously hosted by a different local firm each month and are intended to help build a peer network and support new opportunities for students and interns.
- The Council has recently invited intern architects to have a seat at the table by creating an observer position for an Intern Representative on Council. We are grateful to have the opportunity to voice our perspective and keep up with all NSAA endeavors.

Some of the subcommittee’s current and future plans include:

- Working with the NSAA and the Registrar to review and improve the Canadian Experience Record Book submission process.
- An online CERB submission and review system is currently in the design phase right now. We are working to develop an online version of a prototype excel spreadsheet used to track projects and CERB hour types. We are designing it to be accessible by mentors, supervisors, administrators and interns architects. The intention is to grant each
stakeholder their own access with the ability to view different information, most relevant to their role in the process. The main goal of this new system is to assist interns in their hour tracking and to streamline the approval and feedback processes so that feedback reaches intern architects faster, so they can adjust their experience to support their continued growth and development on their path to licensure. The new system will hopefully have the added benefit of freeing up more volunteer and staff time by removing repetitive data entry from their roles.

- The subcommittee is currently looking into the potential for the NSAA to offer additional educational resources to the membership through Lynda.com.
- We are currently developing a new information session on mentorship to welcome new mentors back to the IAP and provide them with the tools and information they need to guide and advise their mentees to their fullest potential.
- We are working with student members on a new approach to provide Intern Architect mentorship of Architecture students, in an effort to ease the transition between academic and professional life.

The NSAA Intern Architect Subcommittee appreciates that our efforts wouldn’t be a success without the ongoing support of the membership. Our efforts continue to focus on improving internship and helping the NSAA to become the Nation’s leading IAP administrator. Thank you for your ongoing support and enthusiasm.

Respectfully submitted by Beth MacLeod, Chair, NSAA Intern Architect Subcommittee

2015 Lieutenant Governor Design Awards in Architecture

*Citation in Architectural Design*

MacKay-Lyons Sweetapple Architects Ltd.

June 3, 2016
Professional Development and Continuing Education Subcommittee
NSAA Licensed Architects have once again demonstrated their genuine dedication to professional development and continuing education in 2015. The following statistics summarize the NSAA membership’s 2015 Con. Ed. Accomplishments:

- Total Core Hours logged in 2015: 2,983
- Total SD Hours logged in 2015: 6,786
- Total Hours logged in 2015: 9,769
- Average number of hours logged per Licensed Architect: 59 (69% more than the minimum requirement)

By December 31st, 76% licensed architects had achieved their minimum required hours, and 100% of them had submitted compliant transcripts. As of January 31st, 100% of the renewing licensed architects had both achieved their minimum required hours, and submitted compliant transcripts.

An audit was performed by the Con Ed committee on January 5th with a random sampling of 10% of the transcripts submitted by this time, and 100% of those audited had passed. In February, the Con Ed committee then performed a full audit of all submitted transcripts since January 5th. 100% of this second round of audits passed as well.

The NSAA has also strived to share various continuing education opportunities with the membership in order to facilitate compliance with continuing education. In 2015, the NSAA:

- Shared 39 opportunities (valued at 212 hours)
- 194 Core hours
- 18 Self Directed hours

The NSAA endeavoured in 2015 to provide further Continuing Education opportunities to its membership. Based on recommendations from the Intern Architect Subcommittee, the Professional Development and Continuing Education Subcommittee arranged for three sittings of a Building Code Workshop (presented by RJ Bartlett Engineering) that were attended by 45 NSAA Licensed Architects and Intern Architects. Going forward, the subcommittee will be working to provide more of these opportunities to the membership.

The present one-year cycle is January 1, 2016 to December 31, 2016. Members are required to achieve 35 hours of learning in this one-year cycle (8 Core learning hours; and 27 Self-Directed learning hours). Members will again be required to submit their transcript along with their Application for Licence Renewal by the close of the cycle – December 31st, 2016.

The RAIC con ed transcript page has undergone some changes which will affect how members log on and use the site. Login information for some members have now changed: RAIC members will log in using their RAIC portal and membership login, and non-members will log in using the same information they used last year. If you have any questions on the process, or are experiencing problem logging in to your transcript page, please contact Amanda Delorey at the RAIC at (613) 241-3600 ext 200 or adelorey@raic.org. The NSAA will circulate further information on how to navigate the new pages in the near future.

Respectfully submitted by Dan O’Reilly, Chair Subcommittee
Special Events Subcommittee
Established based on member suggestions and the new governance structure, this subcommittee was established late in 2015. Co-Chaired by Ron Smith and Meggan Tanner, the subcommittee made the recommendation to Council, which Council accepted, to hire an event coordinator to assist in planning an enhanced spring event that would encompass not only the Annual General Meeting but have activities that built on the suggestions members provided during the 2014/2015 member sessions. Over the past five to six months, the Co-Chairs, along with members of Council and staff, have worked hard to plan Spring Forum 2016.

2015 Trade Show
The NSAA has routinely included a Trade Show component to its Annual General Meeting and Spring Gathering events on a bi-annual basis for some time. This gives an opportunity to exhibitors to interact with our membership, introduce their products and services to the profession, and allow members the opportunity to support these exhibitors’ products. The planning committee for the Trade Show event has amassed feedback over the years in order to enhance the event for participants and attendees.

The 2015 Trade Show:
- Was attended by 124 NSAA members;
- Showcased 86 Booths from 82 unique exhibitors;
- Featured 10 presentations; and
- Gave away 18 prize packages to attendees.

The 2015 NSAA Trade Show introduced a few changes to the event based on the feedback from exhibitors and NSAA members, including a new layout to exhibitor booths and several 15-minute exhibitor presentations throughout the day. The intention was to elevate the event for all parties and keep the event fresh.

In assessing the event from exhibitor and participant feedback, the planning committee found that many of the aspects to the day worked very well, where other items still need some improvement. The 2017 Trade Show planning committee will be using this information to enhance the Trade Show once again, keeping in step with the changes the Spring Forum 2016 event will be introducing to the NSAA’s annual Spring gathering.

Respectfully submitted by Dean Collier, Chair, 2015 Trade Show

June 3, 2016
Practice Services Standing Committee
Chaired by Gregory MacNeil

Contraventions of the Act/Illegal Practice Subcommittee
Originally part of the Professional Practice and Practice Affairs committees, it became its own subcommittee in the fall of 2015. In 2015, the subcommittee was co-chaired by Stephanie Nowe-Morris and Troy Scott. The subcommittee received clarification regarding the Enforcement Section of the Architects Act from Marjorie Hickey, the NSAA’s lawyer, and established procedural protocol in addressing reports of potential contraventions of the act and illegal practice.

Practice Affairs Subcommittee
Highlights of the year:

Procurement

Procurement was a major component of the subcommittee’s efforts, especially in the middle and latter half of 2015.

A survey was conducted with 51 respondents to establish a better understanding of challenges facing members with RFPs. Some key findings from this exercise are:

- Nearly 70% of respondents indicated that less than half their work comes from RFPs
- Top concerns and challenges included
  - Unclear or poorly defined scope
  - Unreasonable insurance requirements
  - The inclusion of other unreasonable requirements
  - Sub-consultants provide poor and untimely responses

The NSAA should

- Review and monitor RFPs for unreasonable requests
- Provide assistance
- Assist clients in preparing RFPs
- Educate clients and publish guidelines and templates

A Joint Procurement – Professional Affairs committee was struck and three meetings were held in the latter quarter of 2015. These meetings focused on preparation to consolidate issues and voices for upcoming meetings with DTIR, CENS, and CANS as well as on the preparation of a 5 year strategic plan to address procurement matters with in the MASH sector. This plan has been reviewed by Council and is undergoing final edits for resubmission to Council. Members of this committee also met with MLA Keith Irving to discuss procurement issues. Procurement remains a priority with the Practice Affairs subcommittee as the impacts of current procurement policies and procedures directly impact broader practice challenges. At a minimum protecting public safety through proper procurement policy is an essential goal.
Copyright
The committee continues to work with our legal advisors finalize a guide on Copyright issues for architects.

Policy on Electronic Seals
Research has been ongoing.

Microboutique Living
A subcommittee was struck to monitor the court case which is still ongoing at the time of this report and develop strategies arising from the issue.

Adjustment to Building Code Act
Request for amendment of the Building Code Act that would have the AHJ check a box to state that it is compliant with the NS construction acts and life safety issues

Underway and Upcoming

- Work continues on the Standards for Professional Conduct following the creation of a Canon of Ethics.
- Energy Code Con Ed session
- Client Advisory Forum
- Copyright
- MASH sector Procurement Strategy
- Participation in CANS Procurement Day September 2016
- Creation of Templates for RFPs
- Policy on use of Electronic Seals
- Development of a guide or chart for when an engineer, and architect and Interior Designer is required
- Revamped Committee Terms of Reference

Respectfully submitted by Benjie Nycum and Margaret Hawkins, Co-Chairs

Procurement Subcommittee
This report discusses the work of the NSAA Procurement Committee during 2015 and early 2016.

The Procurement Committee met throughout 2015 and in early 2016 to review action items flowing from ongoing meetings with TIR and CENS, as well as procurement issues arising from members and those referred from the Professional Practice Committee.

Work of the Committee in 2015 included the following:

- The NSAA and CENS convened regularly to review TIR proposals and set agendas for follow-up meetings with TIR (latest meeting held January 19, 2016),
- Review of the TIR Standing Offer consultant selection process to ensure that all consultants are equally qualified and evaluated when performing the services for which they have been selected,
- Response to specific RFP procurement issues brought to the attention of the Committee. During 2015, these included:
  - Request for Proposals for Consultant Services for Renovations and Addition to the Shelburne Medical Clinic,
o Request for Proposals for Consultant Services for Canning & Area Multi-Complex Facility Design-Build,
o Request for Proposals for Consultant Services for Innovative Care Flexible Facilities Phase One: Dartmouth General Hospital,
o Request for Proposals for Consultant Services for Dartmouth 4 Pad Arena Project,
o Request for Proposals for Consultant Services for Design Build Municipal Complex, Kings County,

- Review of RFP requirements for professional insurance coverage,
- Review of RFPs requesting WCB coverage,
- Review of ‘Best Value Procurement’,
- Review of Procurement Committee Terms of Reference and alignment with the NSAA Strategic Plan.

The most recent NSAA, CENS and TIR meeting was held on January 19, 2016. Issues discussed and action items included the following:

- Introduction, Background and Future of the Current Committee. Action items included:
  - The Committee be expanded to include additional representation from the MASH Sector,
  - TIR to coordinate the next quarterly meeting of the expanded Committee,
  - TIR and Procurement Services to facilitate a Procurement Seminar for all Committee participants,
  - TIR, NSAA and CENS to develop working groups to address specific areas of concern,
  - Recommendation that all Committee representatives be engaged in the CANS Procurement Day event planning.
- The NS Procurement Act and Role of NS Procurement Services. Action item included:
  - Recommendation for the formation of a Procurement Advisory Group that would also include members of the NSAA, CENS and TIR.
- Update on New Department of Internal Services.
- RFP Process and Evaluation Criteria. Action item included:
  - NSAA to investigate formation of a local CEFPI Chapter.
- RFP Formats and Templates. Action item included:
  - ISD Procurement to investigate opportunities to standardize templates for the provision of Goods and Services within the Atlantic Provinces,
  - NSAA to coordinate TIR and CENS participation in the RAIC RFP Template review process.
- TIR Project Management Integration from Design through Construction.
- The New Standing Offer Agreement.

Respectfully Submitted by Dennis Ramsay, Chair
Community Outreach Standing Committee
Chaired by Richard Doucette

Advocacy Subcommittee
Established by the governance review, the Advocacy Subcommittee has not yet been formalized. However, the 2015 advocacy activities were regular meetings with TIR and CENS, responding to rogue RFPs and requesting RAIC to develop SML RFP templates – these activities were done by the Procurement Committee.

Public Awareness Subcommittee
Over the past couple of years, this subcommittee was held in abeyance until the completion of the strategic plan. Now completed, this subcommittee is being chaired by Tony Gillis.

The NSAA continued its sponsorship of and sat on the committee for CANStruction in support of Feed Nova Scotia. It also has continued its sponsorship of Doors Open and in 2016, the NSAA will be a venue, host the volunteer training and be a volunteer centre. With the completion of the display window refresh, requests for display submissions will be ongoing in order to keep the display fresh. Spearheaded by Anne Marie Duggan, the Central Library Initiative in which NSAA members will be asked to purchase books to be donated for an architectural section aimed for children and youth began and will continue to be implemented in 2016.

The Executive Directors from the Atlantic Provinces’ Architectural Associations began discussions to investigate opportunities/initiatives to celebrate International Architecture Day 2016 (October 3).

The NSAA has also re-designated Habitat for Humanity as its 2016 Keystone Awards Charity.

As mentioned under the Communication Subcommittee report, a Website Task Force was struck and is being chaired by Troy Scott. The task force, established in December 2015, has researched CALA websites, contacted CALA jurisdictions, wrote and issued RFP and is in the final stages of awarding the RFP.

Council also received a proposal from Devon McCarthy and Paula Costello for a Lecture Series. Work will continue to develop this further for potential adoption by the NSAA.

2015 Lieutenant Governor Design Awards in Architecture
Citation in Architectural Design
DR Coole Architecture Inc.
Dura House, Terrance Bay
Stakeholder Relations Subcommittee

Established from member suggestions and the new governance structure, this subcommittee has not formally met. However, the NSAA has traditionally had members representing it on a number of stakeholder organizations.

NSAA and Dalhousie University School of Architecture Report

Appointed by the Dalhousie University School of Architecture, Paula Costello was its representative on Council until her retirement in early 2016. As Past President, Leif-Peter Fuchs was the NSAA representative with the Dalhousie School of Architecture. Effective June 3rd, Ron LeLievre, as NSAA’s new immediate Past President, will become NSAA’s Dalhousie School of Architecture representative for two years.

The NSAA and Dalhousie School of Architecture continued its joint objective of preparing the next generation of professional architects in 2015.

In 2015, the NSAA awarded the following bursaries, scholarships and prizes to Dalhousie students:

- Katherine “Katie” Dawn Gillis and Meghan K. Lambe received the Dumaresq Family Bursaries that are awarded to two B2 students in acknowledgment of financial need and academic excellence;
- The Ojars Biskaps Award for design portfolio academic and drawing ability was given to Elijah Luka in M1;
- The NSAA Scholarship for academic excellence was given to M3 student Carrie d’Entremont;
- The NSAA Prize was awarded to M6 student Carolyn Keeley for awareness of the architect’s responsibility to society.

Current and former individual NSAA members also give annual awards -- William Nycum Scholarship, George Rogers Scholarship, Salvatore Paradise Scholarship, and William P. Lydon Memorial Scholarship.

The NSAA also sponsored the Friday, September 11, 2015 Orientation lunch for the 65 new Dalhousie students and the NSAA was once again one of the stops on the students’ scavenger hunt.

Dalhousie had its accreditation visit in 2015 and was granted its full six-year accreditation from CACB.

Dalhousie and the NSAA also jointly partnered for the 2016 Keystone Awards and planning began in 2015. The NSAA once again designated Habitat for Humanity to receive a portion of the proceeds while the remainder will go to support Dalhousie architectural students.
Nova Scotia Building Advisory Committee -- George Cotaras

The Nova Scotia Building Advisory Committee (NSBAC) is an adjudicative board of the Province of Nova Scotia responsible to the Minister of Municipal Affairs.

The NSBAC is responsible for all matters related to the Nova Scotia Building Code Regulations under Section 4 of Chapter 46 of the Revised Statutes of Nova Scotia, 1989, the Building Code Act. Specifically, the function of the Committee is:

- To provide advice and assistance to the Minister regarding the Act and Regulations;
- To provide a liaison between the Minister and the National Research Council and others interested in construction standards;
- To conduct hearings where disputes arise; and
- Respond to matters referred to the Committee by a judge.

The NSBAC is comprised of representatives from various building-related interest groups in Nova Scotia, including an appointment from the NSAA. It is an adjudicative committee and, as there were insufficient numbers to achieve a quorum due to insufficient or late new appointments or reappointments, the work of the Committee was suspended in June 2014 for several months. Sufficient committee appointments were eventually restored and the committee was able to meet again in April 2015.


During the period from June to December 2015, the NSBAC addressed the following:

- Building Officials Training;
- Home Based Businesses and the classification of such under the Building Code;
- Wireless Light Switches;
- Arc-Fault plugs;
- Letters of Undertaking updates;
- Establishment of an Ease of Use (Barrier-Free) Working Group.

Additionally, the NSBAC established tribunals that heard appeals in April and October of 2015.

Earlier this year the 2015 National Building Code and most of the other National Codes were released. Work on the acceptance of these updated Codes will begin shortly and it is anticipated that they will become law in Nova Scotia effective January 1, 2017. It is anticipated that NRC will be providing seminars on all these Codes in the coming months.

Respectfully submitted by George Cotaras, NSAA, FRAIC


NSBOA met several times during the noted period to review and or write policy and to roll out a new certification program for new and or advancing Building Officials (BO). Additionally the NSBOA Certification Committee met to review applications under the new system to consider examinees for certifications in the new two tier system.
These tiers consist of two levels of certifications available for BO’s in NS: Level One is primarily for review of Part 9 Buildings and Level Two is for review of all larger and/or more complex projects.

To qualify for certification, applicants must have completed a minimum of 2 years of community college, have considerable experience in the trades or as inspectors, have completed a series of courses (approved by NSBOA) and completed examination requirements to the minimum grade required.

Applicants can take challenge exams if they feel they are able to pass the exams without taking the courses. This can only be done once for each exam. To my knowledge this did not occur during the time of my tenure on the Board and as a member of the Certification Committee.

There have been approximately 10 applicants that were approved during the past year. Most completed the certification with the first submission. A few had to submit additional information and verification from mentors or employers. It should be noted that as the system is new, many applicants undertook training under the previous system and authority. The Board gave consideration to these candidates with this in mind. It was a benefit to the Board (and to me) to have several senior CBO’s and NS Municipal Affairs staff persons who were able to bridge the knowledge gap and provide the advice and guidance needed.

Going forward NSBOA will continue to develop and refine the new system and look for ways for potential BO’s to undertake training and gain experience. NSBOA will also investigate the options for the use of the electronic tools available to make training and testing available to all areas of the province to enable and accommodate those outside HRM access the program.

Contact me through the NSAA if you would like additional information on the NSBOA policy, training and certification requirement.

Respectfully submitted by Richard Doucette, NSAA, RAIC, LEED

RAIC Representative Report -- Carol Rogers, NSAA, FRAIC

Spring 2016

The RAIC - Mandate

The RAIC is the leading voice for excellence in the built environment in Canada, demonstrating how design enhances the quality of life, while addressing important issues of society through responsible architecture. Its mission is to promote excellence in the built environment and to advocate for responsible architecture. The Institute actively promotes sustainable design and operates in the most environmentally sustainable manner possible. RAIC programs are established with clear and measurable objectives that will bring benefit to members, enhance the profession of architecture, and improve the quality of the built environment in Canada.

1.0 RAIC Activities Past Year – National Scene

On behalf of the Atlantic Region members, I attended RAIC board meetings in Ottawa and Calgary, and by teleconference, and also participated in several task committees as well as the Selection Board for the appointment of the Executive Director. To highlight, the Institute is currently pursuing the following important initiatives:
Memorandum of Understanding. In November, I coordinated Atlantic Region meetings with President Sam Oboh to discuss Memorandum of Understanding (MOU) between the RAIC and provincial associations. The purpose is to advance a mutually beneficial and cooperative working relationship between the Institute and all provincial associations in the country. Areas of endeavor include continuing professional development education, and through its partnership with Athabasca University, creating and advancing business and mentorship training; rolling out RAIC’s recommended fee document; updates to the Canadian Handbook of Practice (CHOP), updating RAIC Documents 6, 7, and 9; promoting the profession’s and public’s understanding of architecture through various media, and jointly pursuing advocacy efforts directed at governments. To date, AAPEI and NLAA have signed an MOU, while Nova Scotia and New Brunswick have yet to sign.

Advocacy. The RAIC includes advocacy as an important part of its mandate. The Institute played an important role in the recent battle to preserve the Federal Court lands in Ottawa for a major building against the proposal to use the lands for a Victims of Communism memorial. The RAIC has established a relationship with the Minister of Heritage, Melanie Joly, and sees this as an opportunity to heighten cultural awareness for design excellence in the Federal Government. The RAIC has also received a letter from the Honorable Catherine McKenna, Minister of Environment and Climate Change, who has acknowledged the importance of RAIC and CGBC expertise as important input in supporting her mandated goals. The RAIC encourages public engagement at its annual Festival of Architecture.

National Awards Programs. The Institute promotes excellence in architecture through its national awards programs, such as the prestigious Moriyama RAIC International Prize; the Gold Medal; the Governor General’s Medals in Architecture; the Young Architect award; the Architectural Firm Award; Emerging Architectural Practice Award; Prix du XXe Award, and Student Medals. Through the RAIC, Canada will continue to participate at the Venice Biennale, as well as continuing liaison with other international architectural organizations.

Service to Members. The RAIC Practice support and continuing education mandate include tools such as contracts and documents, the annual festival of architecture, International learning opportunities, and online professional courses. Discounts on RAIC documents and seals, NMS Specifications, Canadian Handbook of Practice, various software, publications, hotels, insurance and car rentals are also available.

2.0 RAIC Activities Past Year – Regional Scene

My activities during the past year included the following:

- Provided RAIC Atlantic reports and sponsorship to ALBNL, AANB, NSAA, and AAPEI for their Annual General Meetings;
- Attended meetings with the NSAA regarding RAIC role in NSAA Strategic Planning initiative;
- Attended AAPEI AGM in Charlottetown, NSAA AGM in Halifax and presented RAIC reports;
- Provided RAIC sponsorship for AAPEI advocacy activities regarding “Art in the Open and World Architecture Day”, and to AANB regarding the 2015 Fall Lecture Series “Making Architecture Matter”;
- Presented RAIC Medal and membership certificates to graduating students at Dalhousie University School of Architecture;
• Participated in meetings and follow-up to discuss concerns and issues confronting the practice of architecture in this region and the means by which RAIC can provide support.

I will take to the Board specific regional concerns that have been highlighted to me.

• The development of small, medium and large Request for Proposal national templates, endorsed by the provincial associations, that would assist Jurisdictions Having Authority and provide appropriate RFPs for the project in question.

• Endorsement of the RAIC development of online professional development programs/courses/webinars, to enable members from small centres and non-urban areas to access relevant continuing education.

• The focus on mentoring to create a sustainable profession, for Intern Architects, but also in the broader view of mentoring fellow architects during changes in their career path, for business advice, becoming a principal, or perhaps looking towards retirement.

3.0 Other News

The nomenclature “MRAIC” has been under discussion for some time, that is, who is or who is not permitted to use it and if it should be extended to “Affiliates”. The matter is close to being resolved with the unanimous agreement by all provincial associations that the letters “RAIC” will be restricted to architects licensed by provincial regulators. “MRAIC” is proposed to be sunset in 2017. This is yet to be passed by the general membership.

There are many committees wherein there is an opportunity to engage in important issues, and contribute to the profession. Several of our local members already serve on these committees, and new committees on “Responsible Environment” and on “Aging in Place” have recently been set up. Members are encouraged to put their names forward and be part of these national discussions.

I particularly wish to thank the association Executive Directors and their office staff for their support:

Newfoundland Labrador (ALBNL): Lynda Hayward

PEI (AAPEI): Cate Proctor

New Brunswick (AANB): Karen L. Chantler

Nova Scotia (NSAA): Margo Dauphinee

It has been an honour to represent the Atlantic Region, and I look forward to ongoing involvement both with the RAIC and our regional associations.

Respectfully submitted by Carol Rogers, NSAA, FRAIC

Old South Suburb Heritage Conservation District – Kerry Gosse

The NSAA was informed that as a property owner in the proposed heritage conversation district, it could forward the name of a representative for consideration on the committee. The NSAA asked for Expressions of Interest and put forward the names of those interested in being the NSAA representative. Kerry Gosse was selected by the HRM to sit on this committee.
In June of last year, after being officially recognized for the historical significance, the proposed Heritage Conservation District extending from Bishop Street along Hollis Street and Barrington Street to Cornwallis Park, referred to as the Old South Suburb, moved into the public participation phase of the heritage district approval process.

A Stakeholder Steering Committee comprised of area property owners, tenants, heritage subject matter experts and members of the municipal Heritage Advisory Committee was created to look at issues and opportunities, engage in the public participation process and review draft policy and regulations.

The selected committee members are as follows:

- Aurora Camano (member of Heritage Advisory Committee)
- Kerry Gosse, Chair (representing the Nova Scotia Association of Architects, property Owner)
- Dylan Ames (member of Heritage Advisory Committee)
- John Lawen (property Owner)
- Dr. Elizabeth Pacey (member of Nova Scotia Heritage Trust)
- Brian Vallis (tenant)

WHAT IS THE PROCESS?

- Community Engagement and Heritage Conservation District Plan & By Law Preparation
  - Background study is made available to the public (in print and on-line) and invite public comment;
  - Stakeholder Steering Committee (including property owners, business owners/tenants, members of the Heritage Advisory Committee, and a member of the NS Heritage Trust) established;
- Launch Heritage Conservation District planning process with Stakeholder Steering committee;
- Public Meeting #1;
- Complete draft Heritage Conservation District plan and bylaw are made available to the public for public input;
- Public Meeting #2;
- Complete final Heritage Conservation District plan and by law based on public input and steering committee direction;
- Steering committee makes a recommendation to Heritage Advisory Committee concerning the HCD Plan and Bylaw
- Adoption and Implementation of Heritage Conservation District Plan & By Law
- Heritage Advisory Committee and Design Review Committee make a recommendation to Regional Council.
- Council gives Notice of Intention to adopt the Heritage Conservation District plan and by law and holds a Public Hearing;
- Council adopts Heritage Conservation District plan and by law
- Submit the Heritage Conservation District plan and by law to the Minister for approval;
- District is established when HCD plan and by law are approved by Minister.
- Implementation of the HCD plan may involve the creation of a financial incentives program, streetscape improvement program and amendments to the MPS and LUB
THE ROLE OF THE HCD STAKEHOLDER STEERING COMMITTEE

The role of the Heritage Conservation District Stakeholder Steering Committee is to represent broader stakeholder interests within the proposed heritage conservation district. The Committee works with municipal staff throughout the heritage conservation district plan and by-law adoption process. Committee members work with staff at key points in the planning process including issue and opportunity identification, review of draft policy and regulations, public participation, and discussion of other program elements as required.

OUR ACTION PLAN

Step 1 – Information Sharing

Timeframe: Length of the project (spring 2015 - spring 2016)

Engagement Tools: All engagement techniques will be employed to share information.

An online web portal was launched for the Old South Suburb (http://shapeyourcityhalifax.ca/old-south-suburb). The Online Portal will remain live for the duration of the project and it will include relevant documents. An ad was be published in a local newspaper and notices were sent out to property owners, business owners and tenants within the HCD boundaries and to the NS Heritage Trust to share information about the project and to ask them to submit expressions of interest in participating in the Stakeholder Steering Committees.

Step 2 – Engage the Public and Stakeholders

Timeframe: Summer 2015

Engagement Tools: Stakeholder Steering Committee Meeting, Online Survey and Planning Workshop

This step in the community engagement process began with the first Stakeholder Steering Committee meeting to review the background study, community engagement strategy, online survey and to discuss the upcoming Planning Workshop. The purpose of this step in the process was to acquire public and stakeholder feedback on the proposed approach to conservation measures identified in the background study. An Online Survey and Planning Workshop helped to determine how the public and stakeholders generally felt about the proposed conservation measures. SSC members helped facilitate the Planning Workshop at the public meetings.

Step 3 – Learn Together / Draft HCD Plans and Bylaws

Timeframe: Summer 2015 – Winter 2015/16

Engagement Tools: Stakeholder Steering Committee (SSC) Meetings, Community Narratives, Walking Tours, Planning Workbooks, Staff Working Groups, Plain Language Guides, Planning Workshop

- This step in the community engagement process also began with a Stakeholder Steering Committee meeting to review the feedback from the Online Survey and Planning Workshop.
- Municipal staff prepared more detailed questions for property owners, business owners/tenants in the form of a Planning Workbook and for the general public in the form of a Walking Tour questionnaire.
The public also provided feedback through a Community Narratives function available on the Online Portal which was summarized and presented to the Stakeholder Steering Committee.

During this time, municipal staff prepared the HCD plan & bylaw (Draft #1) using the previous community engagement feedback from the Online Survey and the first Planning Workshop as well as Staff Working Groups involving internal stakeholders.

The SSC members provided feedback from their exercises for municipal staff to incorporate into the HCD plan and bylaw Draft #1.

Municipal staff prepared Guides to summarize the policy and regulatory provisions of Draft #1 in plain language.

These documents were presented to the Stakeholder Steering Committee for review on March 24.

Our committee met on April 6 to discuss the draft document. We are at the present time working through issues with respect to defining building heights and contributing properties/characteristics.

The Old South Suburb HCD Stakeholder Steering Committee was mandated to hold five regular meetings. We have already held four of these five regular meetings and one special meeting. Our next meeting is scheduled for June 8th to continue working toward agreement on these issues.

When the committee feels the document addresses all issues, they will help facilitate a Planning Workshop at a second public meeting to review Draft #1. Feedback from the Planning Workshop will then be reviewed and the municipal staff will prepare the HCD plan & bylaw (Draft #2). The SSC will forward its recommendation and Draft #2 to the Heritage Advisory Committee at its last meeting.

Step 4 – Formal Adoption Process


Engagement Tools: Online Portal and Plain Language Guides

The Online Portal with all relevant documents will remain available to the public. Stakeholders can continue their involvement by providing written submissions to the HAC, DRC and Regional Council throughout the formal adoption process. They may also address Regional Council directly at the Public Hearing.

Documents are available on the Old South Suburb website at http://shapeyourcityhalifax.ca/old-south-suburb, especially the background study and minutes of the public workshops. We have been having some issues with low turnouts at these workshops but that is not to say there is no interest in this initiative. The Committee feels that a draft Plan will encourage participation.

Respectfully Submitted by Kerry Gosse, NSAA, Chair Old South Suburb Steering Committee
Canadian Architectural Licensing Authorities – Ron LeLievre and Margo Dauphinee

As President and Executive Director, it is our responsibility to represent the NSAA in CALA. The President represents the NSAA at the Regulators’ national meetings which sets policy and makes decisions while the Executive Director represents the NSAA at the Administrators’ Meetings that implements policy. Normally, CALA meets twice a year – in the spring at the Festival of Architecture and in the fall. However in 2015, there was an additional two-day meeting the end of April/first of May in Victoria.

The first day of the Victoria meeting dealt with the draft report from the Conference Organizing’s Committee of the previous fall’s Validation Conference Educating Future Architects. CALA had an opportunity to understand the proposed process regarding the development of proposals for changes with respect to accreditation; offer feedback on the recommendations report in general; and give feedback, guidance and direction on the development of the next iteration of the Student Performance Criteria. The second day focused on CALA’s International Relations Committee (IRC) as it provided an update on the status of the negotiations on a Mutual Recognition Agreement (MRA) with the Architectural Council of Europe (ACE). During this day-long meeting, CALA had an opportunity to gain a better understanding of the education and certification process of European Architects and to identify and discuss issues arising from the information provided. At the end of the day, direction was provided to the IRC regarding clarification on issues and the negotiation process as CALA works towards a MRA with ACE.

During the RAIC’s Festival of Architecture in Calgary, CALA held its spring Regulators’ and Administrators’ meetings. At the Administrators’ meeting, CALA Executive Directors began to discuss the need for a centralized CALA administrative support person who would carry out the administrative workload for the CALA national files currently being done the Executive Directors, coordinate the national meetings and create and maintain a document archive to ensure continuity of informational resources. The Administrators also received updates on MRAs with NCARB, Tri-National, APEC and ACE and how it relates to the administration of these at the jurisdictional level and shared information on provincial activities. The Administrators also discussed the RAIC membership categories and the MRAIC usage in regard to the protection of the public and holding CALA fall meetings in Toronto as a central location.

The Regulators received the bi-annual reports from CACB, CExAC and IRC. The Regulators decided that once the IAP Task Force had finished all its assigned duties, that the Task Force would be held in abeyance until further direction was received from CALA based on the recommendations and outcomes from the 2014 fall Validation Conference and that the current Task Force members would still be able to be accessed as a resource. CALA jurisdictions were also requested to support the SPC subcommittee who were tasked to re-write the SPC for approval by CALA and CCUSA and to review the amendment to the CALA Reciprocity Agreement which would be signed at the fall CALA meeting in Saskatoon.

During the Saskatoon Administrators’ meeting, a volunteer subcommittee comprised of the NSAA’s Executive Director Margo Dauphinee, NWTAA’s Executive Director Ben Russo and AIBC’s CEO Mark Vernon was struck to write a proposal for a CALA part-time administrative support person pending approval from the Regulators. The Administrators also received updates from the national committees, discussed various jurisdictional activities and agreed to put forth the recommendation to hold the CALA Fall meetings in Toronto which is a central location. As well as receiving the standard bi-annual reports from CACB, CALA CACB Standing
Committee, IRC, CExAC, the Regulators signed an updated Reciprocity Agreement and gave approval to proceed to develop a proposal for a part-time CALA administrative support position.

In January, the Executive Director attended a one-day CALA Executive Directors’ meeting in Toronto which also included a meeting with the new Executive Director of the RAIC, Jody Cuifo.

Respectfully submitted by Ron LeLievre and Margo Dauphinee

2015 Lieutenant Governor Design Awards in Architecture
Award of Merit
Solterre Design Inc. – Korkor’s Community Library, Ghana
Nova Scotia Association of Architects Legacy Society – Syd Dumaresq

Background: A motion was put forward at the 2014 AGM to start a charitable foundation.

Progress to date:

- The NSAA Legacy Society will have to remain a Society and not a Foundation until we have $50,000 in the bank. The Society is composed of its own members and is independent of NSAA. The members of the Society are its Board Members as listed below.
- We have applied to CRA for charitable status and the ability to give tax deductible receipts and once this is received, it will apply as a Society with the NS Registry of Joint Stocks Companies. However, NSAALS’s application to CRA has been rejected. The Society is in the process of registering with the Joint Stock Companies and revising its application for resubmission in consultation with its lawyer.
- We are working on a website, fund raising strategy and other administrative aspects while awaiting CRA approval and have recently added Jenny Benson as Public Representative.

I would like to thank NSAA for their financial and administrative support and especially Margo Dauphinee for unwavering enthusiasm and assistance. I also thank the Legacy Society:

- Ron Burdock, Vice-President
- Ramzi Kawar, Sec/Treasurer
- Greg MacNeil, NSAA VP
- Dan Goodspeed, Director
- Brent Robertson, Intern Rep
- Meggan Tanner, Student Rep
- Jenny Benson, Public Representative
- Margo Dauphinee, NSAA ED Ex-Officio

Once established, I would like to encourage all NSAA members to give serious consideration to financially supporting this worthwhile endeavour.

Respectfully submitted by Syd Dumaresq, President, NSAA Legacy Society
Appendix A: Committee and Subcommittee Members List

COUNCIL
Ron LeLievre, President
Gregory J. MacNeil, Vice-President
Leif-Peter Fuchs, Past-President / Registrar
Rayleen Hill, Secretary-Treasurer
Jane Abbott, Councillor
Peter Connor, Councillor
Dennis Ramsay, Councillor
Richard J Doucette, Councillor
Paula Costello, Dalhousie Rep.
Berjoska Rajnis, Intern Architect Observer
Margo Dauphinee, Executive Director

EXECUTIVE COMMITTEE
Ron LeLievre, President
Gregory J. MacNeil, Vice-President
Leif-Peter Fuchs, Past-President / Registrar
Rayleen Hill, Secretary-Treasurer
Margo Dauphinee, Executive Director

COMPLAINTS COMMITTEE
Paul Caracristi, Chair
Daniel Goodspeed, Vice-Chair
Margo Dauphinee, Executive Director
John Emmett
Iliah Lorenz-Luca
Kara MacGregor, Committee Member, IDNS
Scott Moore, Committee Member, APENS
Stephen Terauds, Committee Member

DISCIPLINE COMMITTEE
Carol Rogers, Chair
Stacey Hughes, Vice-Chair
Margo Dauphinee, Executive Director
John Dobbs
Michel Comeau, APENS
Foster MacKenzie
Anna Sampson
Fran Underwood, IDNS

REGULATORY & MANDATORY COMMITTEES

BOARD OF REGISTRATION
Leif-Peter Fuchs, Registrar
Alec Brown
Dean Collier
George Cotaras
Michael Grunsky
Alena Horvathova-Fisher
Sheila Keating
Thérèse LeBlanc
Stephen Outerbridge
Samantha Rodriguez-Machado
Troy Scott
Chris Young
Margo Dauphinee, Executive Director
Jeremy Martell, Membership Coordinator

NOMINATING COMMITTEE
Leif-Peter Fuchs, Past-President
Ron Burdock
Thérèse LeBlanc
GOVERNANCE STANDING COMMITTEE

FINANCE SUBCOMMITTEE
Rayleen Hill, Secretary-Treasurer
Jennifer Corson
Ron LeLievre, President
Margo Dauphinee, Executive Director

PREMISES SUBCOMMITTEE
Peter Connor, Councillor & Chair
Rayleen Hill, Secretary-Treasurer
Margo Dauphinee, Executive Director

HUMAN RESOURCES SUBCOMMITTEE
Gregory J. MacNeil, Vice-President
Margo Dauphinee, Executive Director

COMMUNICATIONS SUBCOMMITTEE
Margo Dauphinee, Executive Director

MEMBERSHIP STANDING COMMITTEE
Jane Abbott, Councillor & Chair

AWARDS AND RECOGNITION SUBCOMMITTEE
Sharon Fogo, Co-Chair
Ramzi Kawar, Co-Chair
Gary Hanley, Chair, Lt. Governor Awards
Margo Dauphinee, Executive Director
Jeremy Martell, Membership Coordinator

INTERN ARCHITECT SUBCOMMITTEE
Beth MacLeod, Chair
Jim Chou
Paula Costello
Tasia Craig
Austin Durbin
Leah Gillis
Karl Gruenwald
Catherine Hefler
Matthew Kijewski
Lee Lourn
Daniel McGean
Benjie Nycum
Will Perkins
Berjoska Rajnis
Brent Robertson
Anna Sampson
Meggan Tanner
Stephen Terauds
Mark White
Margo Dauphinee, Executive Director
Jeremy Martell, Membership Coordinator

SPECIAL EVENTS SUBCOMMITTEE
Ron Smith, Co-Chair
Meggan Tanner, Co-Chair
Peter Connor, Councillor
Rayleen Hill, Secretary-Treasurer
Ron LeLievre, President
Margo Dauphinee, Executive Director
Jeremy Martell, Membership Coordinator

June 3, 2016
PROFESSIONAL DEVELOPMENT AND CONTINUING EDUCATION SUBCOMMITTEE
Daniel O’Reilly, Chair
Jennet Bowridge
Stacey Hughes
Thérèse LeBlanc
Darrell Spencer
Margo Dauphinee, Executive Director
Jeremy Martell, Membership Coordinator

PRACTICE SERVICES STANDING COMMITTEE
Gregory J. MacNeil, Vice-President & Chair

CONTRAVENTIONS OF THE ACT SUBCOMMITTEE
Stephanie Nowe-Morris, Co-Chair
Troy Scott, Co-Chair
Martha Archibald
Mitchell Brooks
Paul Frank
Andrew Lynch
George Rogers
Margo Dauphinee, Executive Director

PROCUREMENT SUBCOMMITTEE
Dennis Ramsay, Councillor & Chair
Peter Connell
Peter Connor
George Cotaras
Graeme Duffus
Syd Dumaresq
Margo Dauphinee, Executive Director

PRACTICE AFFAIRS SUBCOMMITTEE
Benjie Nycum, Chair
Margaret Hawkins, Vice-Chair
Peter Connell
John Crace
Noah Epstein
Noel Fowler
Paul Frank
Greg Fry
Gregory J. MacNeil, Vice-President
Alan North
Charles Ritcey
Troy Scott
Margo Dauphinee, Executive Director
COMMUNITY OUTREACH STANDING COMMITTEE
Richard Doucette, Councillor & Chair

PUBLIC AWARENESS SUBCOMMITTEE
D. Antony Gillis, Chair
Ron Burdock
Dean Collier
Greg Fry
Geoffrey Keddy
James Marriott
Judy Obersi
Troy Scott
Laura Steele
Margo Dauphinee, Executive Director
Jeremy Martell, Membership Coordinator

WEBSITE TASK FORCE
Troy Scott, Chair
Geoffrey Keddy
James Marriott
Judy Obersi
Laura Steele
Margo Dauphinee, Executive Director
Jeremy Martell, Membership Coordinator

LECTURE SERIES
Paula Costello
Devin McCarthy
Jeremy Martell, Membership Coordinator

ADVOCACY SUBCOMMITTEE
Larry Clark
Ron Smith
William Ungar
Margo Dauphinee, Executive Director

STAKEHOLDER RELATIONS SUBCOMMITTEE
Ron Burdock
Margo Dauphinee, Executive Director

NSAA REPRESENTATIVES TO OTHER GROUPS
Ron LeLievre, President, Representative to Canadian Architectural Licensing Authorities
Margo Dauphinee, Executive Director, Representative to Canadian Architectural Licensing Authorities
Carol Rogers, RAIC Regional Director (Atlantic)
George Cotaras, Representative to NS Building Advisory Committee
Richard Doucette, Representative to NS Building Code Training and Certification Board
Leif-Peter Fuchs, Representative to NSAA & Dalhousie University Joint Report
Kerry Gosse, Representative to Old South Suburb Heritage Conservation District
Appendix B: Membership Statistics

The statistics of membership changes recorded in 2015 are as follows:

The following Members passed away in 2015:
   LeClaire, Peter

The following new Licensed Architects were admitted during 2015:
   McEwan, Michelle Alix
   White, Richard

The following Licensed Architects reclassified to Retired Architects in 2015:
   Brooks, Mitchell
   Brown, George E.C.
   Ojolick, Robert
   Spencer, Darrell

The following Licensed Architects resigned in 2015:
   Chaulk, Laura
   McNaughton, Catherine

The following new Licensed Architects (Reciprocity) were admitted in 2015:
   Amoroso, Pietro
   Bilodeau, Bridgette
   Bilodeau, Nicholas
   Blancher, Carl
   Boyd, Malcolm
   Chen, Henry
   Durbin, Austin
   Foisy, Jean
   Gallant, Michel
   Hall, G. Mitchell
   Kevorkian, Shiraz
   Klein, Leslie
   Kolbasenko, Tomasz
   Lao, Adrian
   Levitt, Sheldon
   Lopez Forte, Gabriela
   Luz Tan Ignacio, Emma
   Madeira, Anna
   McDonald, Colin
   Medici, Michael
   Mikic, Michele
   Murdock, Gregory
   Poss, William
   Rafii, Foad
   Reich, Sheldon
   Ruptash, Susan
   Saplys, Linas
   Shore, Harry
Smeltz, William
Guela, Solow-Ruda
Stendel, Clifford
Stevens, Paul
Weil, K. Scott
Weiner, Michaela
Witt, Richard

The following Licensed Architects (Reciprocity) resigned in 2015:
Allderdice, Jacob
Brook, Calvin
Chapman, James
Cresswell, Geoffrey
Fellows, Peter
Gartner, Leslie
Hancock, James
Harrison, Christopher
Hartley, Alan
Hind, Mary Jo
Miologos, John
Vermeulen, Fred
Widawsky, Warren
Wiseman, Stephen
Zappitelli, Daniel
Zerjav, Leo
Ziegler, Richard

The following Licensed Architects reclassified to Associate in 2015:
Hazell, Charles
Taylor, Jill

The following Licensed Architects were removed from the register in 2015:
Burgener, Peter
Jonker, Roland
Prange, William
Schumacher, M. Scott

The following Associate Members reclassified to Licensed Architects in 2015:
Hazell, Charles
Taylor, Jill

The following new Intern Architects were admitted in 2015:
Bailey, Miranda
Bishop, Matthew
Bridgman, Izak
Christian, Michael
Dumaresq, A. Dean
Edgar, Graham
Howard, Chris
Jarvis, Matthew
Kolodziej, Piotr
Patterson, Duncan
Perkins, Will
Peters, Rebecca
Powell, Elizabeth
Ryan, Jessica
Schraefel, Michael
Wierstra, E. Kaitlin

The following Intern Members resigned/were removed from the register in 2015:
Khoury, Ramzy
Lang, William
LeBlanc, Nicole
Quinn, David
Wojcik, Daniel

The following new Student Members were admitted in 2015:
Burhoe, Cassie
Cassidy, Emily
Casson, Jane
Chen, Yuchuan
Chetty, Justin
Chou, Yen
Crace, Jasper
Craig, Tasia
Cruz, Conor
Day, Laura
Deturbide, Katherine
Farrish, Bradley
Fraser, Cameron
Fresia, Isaac
Gibson, Hannah
Gillis, Katherine
Gilmore, Alicia
Jahraus, Nicole
Jolivet, Daniel
Kalman, Jennifer
Kerr, Deanna
Kirkland, Erin
Kott, Andre
Lam, Chun
Lamb, Meghan
Lefebvre, Patrick
Leung, Suet
Li, Yuanyinan
Liu, Xiaou
Maclnnis, Marie
McDonnell, Lucas
Miller, Deanna
Miller, Jody
Peck, Megan
Ramsical, Jed

June 3, 2016
Rau, Matei
Rodrigues, Mathew
Rooney, Charles
Saunders, Edwin
Sithole, Edson
Smith-Windsor, Kyle
Sparkes, Adam
Stepney, Laura
Stonehouse, Jennifer
Swirsky, Ryan
Tarnogorski, Marcel
Turbide, Guillaume
Van Vliet, Nicole
Wright, Amanda
Wyss, Jessica
Xu, Ning
Zhang, Cheng

The following Retired Architects and Associate Members resigned in 2015:
Prost, Gabriel
Richard, Michael
**Appendix C: Membership Directory**

**Licensed Architects**

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abbott, Caroline Jane</td>
<td>Carl, Diana</td>
<td>Emodi, Thomas</td>
</tr>
<tr>
<td>Abboud, Marianne</td>
<td>Carmichael, Jonathan</td>
<td>Epstein, Noah</td>
</tr>
<tr>
<td>Adamson, Robert</td>
<td>Chamberlain, Brian</td>
<td>Esco, Noah</td>
</tr>
<tr>
<td>Agro, David</td>
<td>Chandler, William</td>
<td>Eslahjou, Babak</td>
</tr>
<tr>
<td>Algee, Boyd</td>
<td>Chen, Henry</td>
<td>Esposito, Jennifer</td>
</tr>
<tr>
<td>Amoroso, Pietro</td>
<td>Chernoff, Russell</td>
<td>Evers, Stephen</td>
</tr>
<tr>
<td>Anderson, James</td>
<td>Chipman, Robert</td>
<td>Fautsch, Stephen</td>
</tr>
<tr>
<td>Anwyll, William</td>
<td>Chorny, Bohdan</td>
<td>Feldman, Mark</td>
</tr>
<tr>
<td>Applegath, Craig</td>
<td>Clark, Kevin</td>
<td>Felix, Jean Paul</td>
</tr>
<tr>
<td>Archibald, Mark</td>
<td>Coleman, Graham</td>
<td>Filarski, Andrew</td>
</tr>
<tr>
<td>Archibald, Dale</td>
<td>Collier, Dean</td>
<td>Fitzgerald, Susan</td>
</tr>
<tr>
<td>Archibald, Martha</td>
<td>Connell, Peter</td>
<td>Fleischer, Russell</td>
</tr>
<tr>
<td>Arciero, Federico</td>
<td>Connell, Thomas</td>
<td>Flynn, Dwayne</td>
</tr>
<tr>
<td>Arthurs, D'Arcy</td>
<td>Connor, Peter</td>
<td>Fogo, Sharon</td>
</tr>
<tr>
<td>Atwood, Mark</td>
<td>Conrad, Matthew</td>
<td>Foisy, Jean</td>
</tr>
<tr>
<td>Aubé, Michel</td>
<td>Cook, John</td>
<td>Forte, Gabriela</td>
</tr>
<tr>
<td>Ayalew, Yonathan</td>
<td>Cooke, Kimberly</td>
<td>Fougere, Ron</td>
</tr>
<tr>
<td>Baggs, Sarah</td>
<td>Coole, David</td>
<td>Fowler, Noel</td>
</tr>
<tr>
<td>Balmer, Duff</td>
<td>Coolen, Nicole</td>
<td>Frank, Paul</td>
</tr>
<tr>
<td>Barnes, Glenn</td>
<td>Corson, Jennifer</td>
<td>Fraser, Robert</td>
</tr>
<tr>
<td>Barrie, Michael</td>
<td>Costello, Paula</td>
<td>Freeman, Harvey</td>
</tr>
<tr>
<td>Barteaux, B. Burtt</td>
<td>Cotaras, George</td>
<td>Frontini, Andrew</td>
</tr>
<tr>
<td>Beaton, Donald</td>
<td>Cote, Martin</td>
<td>Fry, Greg</td>
</tr>
<tr>
<td>Berube, Isabelle</td>
<td>Cousineau, Antoine</td>
<td>Fuchs, Leif-Peter</td>
</tr>
<tr>
<td>Bilodeau, Brigitte</td>
<td>Crace, John</td>
<td>Fudge, Nicholas</td>
</tr>
<tr>
<td>Bilodeau, Nicolas</td>
<td>Crawford, Christopher</td>
<td>Gagliardi, Ronald</td>
</tr>
<tr>
<td>Birmingham, Tina</td>
<td>Dacey, Kenneth</td>
<td>Gale, Mark</td>
</tr>
<tr>
<td>Blancher, Carl</td>
<td>Darlington, Robert</td>
<td>Gale, Dean</td>
</tr>
<tr>
<td>Blumberg, Shirley</td>
<td>de Grandpré, Jean-Marc</td>
<td>Gallant, Michel</td>
</tr>
<tr>
<td>Boehner, Krista</td>
<td>den Hartog, Vincent</td>
<td>Gallaugher, David</td>
</tr>
<tr>
<td>Bojkovsky, Frank</td>
<td>Diamond, A.</td>
<td>Gandhi, Kautilya</td>
</tr>
<tr>
<td>Borenstein, Allan</td>
<td>Dion, Nathalie</td>
<td>Gandhi, Omar</td>
</tr>
<tr>
<td>Bouliane, Luc</td>
<td>Dobbs, John</td>
<td>Garcia, Edward</td>
</tr>
<tr>
<td>Bowdrige, Jennet</td>
<td>Doerschlag, Christopher</td>
<td>Garrett, David</td>
</tr>
<tr>
<td>Boyd, Malcolm</td>
<td>Doucet, John</td>
<td>Garz, Michael</td>
</tr>
<tr>
<td>Brandts, Elisa</td>
<td>Doucette, Richard</td>
<td>Giles, Lynden</td>
</tr>
<tr>
<td>Brown, Alexander</td>
<td>Duffus, Graeme</td>
<td>Gillis, D. Antony</td>
</tr>
<tr>
<td>Brown, Christopher</td>
<td>Dugas, Benoit</td>
<td>Girard, Eric</td>
</tr>
<tr>
<td>Bugbee, Stephen</td>
<td>Duggan, Ann</td>
<td>Goguen, Leo</td>
</tr>
<tr>
<td>Burdock, Ronald</td>
<td>Dumaresq, Sydney</td>
<td>Goodspeed, Daniel</td>
</tr>
<tr>
<td>Burton-Brown, Michael</td>
<td>Durbin, Austin</td>
<td>Goodwin, James</td>
</tr>
<tr>
<td>Busby, Peter</td>
<td>Dwoskin, Stephen</td>
<td>Gosse, Kerry</td>
</tr>
<tr>
<td>Campanella, Sebastiano</td>
<td>Earle, Richard</td>
<td>Gradon, Richard</td>
</tr>
<tr>
<td>Campbell, Darrell</td>
<td>Eaton, Deborah</td>
<td>Graham, Keith</td>
</tr>
<tr>
<td>Caracristi, Paul</td>
<td>Edmonds, Moira</td>
<td>Groen, Jason-Emery</td>
</tr>
<tr>
<td>Caragianis, Nicholas</td>
<td>Emmett, Peter</td>
<td>Grotsky, Kenneth</td>
</tr>
</tbody>
</table>
Grunsky, G. Michael
Hall, G. Mitchell
Hanley, Gary
Hanson, Heidi
Harvey, Michael
Hawkins, Margaret
Hayne, Melanie
Hazell, Charles
Hebert, L. Paul
Hebert, Christian
Henry, Peter
Hill, Rayleen
Horvathova-Fisher, Alena
Hughes, Mark
Hughes, Stacey
Humeniuk, Kevin
Ignacio, Emma
Ionescu, Petre Cornel
Irving, R. Keith
Jamieson, Chad
Jarsky, Matthew
Jaunkalns, Viktor
JeBailey, Jacob
Johnson, Bruce
Johnson, Daniel
Johnson, Barry
Johnston, Gregory
Johnston, Matthew
Jost, Harry
Jung, Wilson
Kapkin, Gaye
Kasian, Donald
Kassner, Richard
Kawar, Ramzi
Kazerouni, Mansoor
Keating, Sheila
Keddy, Geoffrey
Kevorkian, Shiraz
Klein, Leslie
Klym, Glen
Knapp, Howard
Kolbasenko, Tomasz
Kumar, Shefali
Kuwabarara, Bruce
Kwasnicky, Paul
Labelle, Gerald
Lagerberg, Eric
Lalonde, Gerald
Langille, Richard
Lao, Adrian
Lawrence, Shawn
Lawrence, Wilfred
Layman, Michael
Leach, Blair
LeBlanc, M. Therese
Leclerc, Pierre
LeLievre, Ron
Lemay, Alexi
Levitt, Sheldon
Levy, David
Lippa, Dominic
Lopes, David
LoPresti, Nicola
Lorenz-Luca, Iliia
MacDonald, Darrell
MacDonald, Barbara
MacDonald, Michael
MacDonald, Robert
MacEachern, Abigail
MacEwan, Monique
MacEwen, Rick
MacGibbon, A. Wayne
MacKay-Lyons, Brian
MacKenzie, Foster
MacLeamy, Patrick
MacNeil, Kenneth
MacNeil, R. Jerome
MacNeil, Gregory
MacQuarrie, Catherine
Madeira, Anna
Malley, Francis
Mandeville, Jonathan
Mannell, Steven
Marmol, Leonardo
Marriott, E. James
McAlister, Daniel
McCarthy, Devin
McCluskie, Gary
McDonald, Colin
McEwan, Michelle
McGillivary, Andrew
McIntyre, Ronald
McKenna, Marianne
McKibbin, Brian
McLeish, James
McMillan, Peter
Medici, Michael
Mikic, Michele
Mikkelson, Martin
Miller, J. David
Miller, J. Douglas
Milligan, Clifford
Mitchell, Charles
Moore, Sheena
Mosher, Craig
Murdock, Gregory
Nankivell, William
Napier, Michael
Naylor, Christopher
North, Alan
North, D. Brent
Nowe-Morris, Stephanie
Nycum, Benjamin
Nycum, William
Nyman, Lind
O’Reilly, Daniel
Outerbridge, Stephen
Paquette, Albert
Patriquin, Martin
Paul, Kamal
Pellow, Harry
Pieczonka, Eugene
Pillon, Renzo
Ploeger, Steven
Poletti, Deni
Pope, Jeremy
Purves, James
Raber, Bruce
Radziner, Ronald
Rafii, Foad
Ramsay, Dennis
Read, Adam
Reardon, James
Regehr, Hanna
Reich, Sheldon
Reid, Kevin
Renaud, Manon
Ritcey, Charles
Robertson, R. Keith
Robinson, Ian
Robinson, Gregory
Robson, Thomas
Rodriguez-Machado, Samantha
Roehling, Carl
### Intern Architects

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andrews, Shane</td>
<td>Fitzgerald, Emma</td>
<td>Perkins, Will</td>
</tr>
<tr>
<td>Bailey, Miranda</td>
<td>Gaudet, Marc</td>
<td>Persaud, Christina</td>
</tr>
<tr>
<td>Bawazir, Gamal</td>
<td>Gillis, Leah</td>
<td>Peters, Rebecca</td>
</tr>
<tr>
<td>Bishop, Matthew</td>
<td>Green, William</td>
<td>Pottier, Danielle</td>
</tr>
<tr>
<td>Bouey, John</td>
<td>Heffler, Catherine</td>
<td>Powell, Elizabeth</td>
</tr>
<tr>
<td>Bourque, David</td>
<td>Howard, Christopher</td>
<td>Quinn, David</td>
</tr>
<tr>
<td>Bown, Heather</td>
<td>Jarvis, Matthew</td>
<td>Rajnis, Berjoska</td>
</tr>
<tr>
<td>Braithwaite, Peter</td>
<td>Kolodziej, Piot</td>
<td>Raphael, Doug</td>
</tr>
<tr>
<td>Bridgman, Izak</td>
<td>Lourn, Lila</td>
<td>Rice, Jordan</td>
</tr>
<tr>
<td>Bugden, James</td>
<td>MacKenzie, Rebecca</td>
<td>Robertson, Brent</td>
</tr>
<tr>
<td>Carrigan, Colin</td>
<td>MacLeod, Rachel</td>
<td>Ryan, Jessica</td>
</tr>
<tr>
<td>Caskey, Caroline</td>
<td>Malone, Matthew</td>
<td>Schraefel, Michael</td>
</tr>
<tr>
<td>Christian, Michael</td>
<td>McAlea, Micheline</td>
<td>Shaw, Jeff</td>
</tr>
<tr>
<td>Cook, Michael</td>
<td>McGeen, Daniel</td>
<td>Soliman, Rimon</td>
</tr>
<tr>
<td>Cormier, Justin</td>
<td>Montalvo-Lagunes, Karina</td>
<td>Tambala, Smartex</td>
</tr>
<tr>
<td>Dumaresq, Anthony Dean</td>
<td>Mulak, Paul</td>
<td>Taves, Conrad</td>
</tr>
<tr>
<td>Edgar, Graham</td>
<td>Nicholson, Glen</td>
<td>Wierstra, E.</td>
</tr>
<tr>
<td>Ellis, Jon</td>
<td>Obersi, Judy</td>
<td>Willett, Jordan</td>
</tr>
<tr>
<td>Evans, Thomas</td>
<td>Patterson, Duncan</td>
<td>Zhang, Bo Hua</td>
</tr>
</tbody>
</table>

### Retired Architects

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beaubien, Louis</td>
<td>Khor, Ean</td>
<td>McLaren, Robert</td>
</tr>
<tr>
<td>Brooks, Mitchell</td>
<td>Lemoine, Louis</td>
<td>Ojolick, Robert</td>
</tr>
<tr>
<td>Davison, Hugh</td>
<td>Lohnes, Donald</td>
<td>Peters, Renier</td>
</tr>
<tr>
<td>Emmett, John</td>
<td>Lynch, Andrew</td>
<td>Rowe, John</td>
</tr>
<tr>
<td>Gaudet, Ronald</td>
<td>MacDougall, Peter</td>
<td>Spencer, Darrell</td>
</tr>
<tr>
<td>Hyde, William</td>
<td>Mackay, Malcolm</td>
<td>Terroux, Peter</td>
</tr>
</tbody>
</table>

### Associate Members

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gregersen, D. Brian</td>
<td>Stevens, Karl</td>
</tr>
<tr>
<td>Toth, Jeno</td>
<td></td>
</tr>
</tbody>
</table>

### Honourary Members

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Scott-Stewart, Diane</td>
</tr>
</tbody>
</table>
The Arctic Building, now the Arctic Club Hotel, occupies the northeast corner of 3rd Avenue and Cherry Street in downtown Seattle. It was designed by Augustus Warren Gould (1872-1922), working with George W. Lawton (1864-1928), and built in 1916 after the Arctic Club signed a long-term lease with building owner James Moses (1847-1920) the previous year. The nine-story building remained home to the Arctic Club until 1971. The Arctic Building is a City of Seattle landmark and is on the National Register of Historic Places. The Arctic Club Hotel is a National Trust Historic Hotel.

Augustus Warren Gould was born in Salem, Nova Scotia in 1872, and was educated here and in Massachusetts. He began in business as a contractor but, in the 1890s, moved into the architectural field in Boston, where he designed a number of major institutional buildings, private clubs and residences. In 1903, he moved to Seattle, where he participated in business activities and quickly gained several prominent commissions. In 1922, Gould moved to Mount Angel, Oregon. He died the same year of a heart attack in the Tacoma Union Railroad Station.